



**TOWN OF GRAFTON**  
GRAFTON MEMORIAL MUNICIPAL CENTER  
30 PROVIDENCE ROAD

GRAFTON, MASSACHUSETTS 01519  
(508) 839-5335 ext 1100 • FAX (508) 839-4602

[www.grafton-ma.gov](http://www.grafton-ma.gov)

**\*\* AMENDED 1 \*\***

**BOARD OF SELECTMEN  
MEETING AGENDA**

February 6, 2018  
Municipal Center, Conference Room A  
7:00 p.m.

**CALL TO ORDER**

**ANNOUNCEMENTS**

**1. SCHEDULE**

- a) (7:00 p.m.) Public Hearing Pole Petition – Ferry Street – Verizon New England Inc. / Massachusetts Electric Company (National Grid)
- b) Opioid Crisis – Municipal Litigation Engagement Discussion
- c) Discussion on Status of Plan Design Change – Harvard Pilgrim Health Care Agreement

**2. RESIGNATIONS**

**3. APPOINTMENTS**

- a) Vote to Appoint – Shirley Lutynski – Election Workers
- b) Vote to Appoint – Christopher Rooney – Board of Cemetery Commissioners
- c) Vote to Appoint – Shawn McAvey, Daniel J. Finn or Annette E. O'Mullan – Board of Health

**Town Administrator**

- d) Vote to Appoint – Jake Ramos - Part Time Public Safety Dispatcher – Grafton Police Dept.

**4. NEW BUSINESS**

- a) Library Planning and Building Committee Recommendation for Owners Project Manager – Library Renovation
- b) Read and Vote to Allow Chair to Sign – Arbor Day Proclamation – April 27, 2018

- c) [Vote to Approve – One Day Beer and Wine License – March 7, March 22, April 4, May 2, June 19 and June 26, 2018 – Cummings School of Veterinary Medicine at Tufts University](#)
- d) [Vote to Approve – One Day Beer and Wine License – Apple Tree Arts – February 9 & 10, 2018 – The Great Hall @ 1 Grafton Common](#)
- e) [Vote to Exercise Right of First Refusal – 20 Creeper Hill Road – Request for Removal from Chapter 61A](#)

## **5. SELECTMEN REPORTS / TA REPORTS**

## **6. [CORRESPONDENCE](#)**

## **7. DISCUSSION**

## **8. MEETING MINUTES**

- a) [Board of Selectmen – January 16, 2018](#)
- b) [Board of Selectmen – January 30, 2018](#)

## **EXECUTIVE SESSION**

MGL Chapter 30A, Sec. 21(3)

Litigation Update

Litigation Strategy

Union Negotiations

Land Negotiation

Non Union Negotiations

Strategy for Negotiations

Minutes

## **ADJOURN**

**ITEM 1A: (7:00 p.m.) Public Hearing Pole Petition – Ferry Street –  
Verizon New England Inc. / Massachusetts Electric Company  
(National Grid)**

Clerk Reads the Legal Ad for the Hearing.

I MOVE the Board open the public hearing for the Pole Petition on Ferry Street for Verizon New England Inc & Massachusetts Electric Company otherwise known as National Grid.

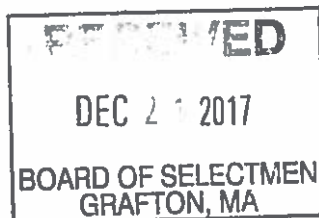
I MOVE the Board close the public hearing for the Pole Petition on Ferry Street for Verizon New England Inc & Massachusetts Electric Company otherwise known as National Grid.

I MOVE the Board approve/deny the Pole Petition on Ferry Street for Verizon New England Inc & Massachusetts Electric Company otherwise known as National Grid.

**NOTES:**

Application was received on December 21, 2017. A Verizon rep will be assigned to the hearing the day of. The pole, located on Ferry Street is being relocated 25 feet from its existing position.

Albert E. Bessette  
Right of Way Manager



The Verizon logo, consisting of a checkmark symbol above the word "verizon" in a bold, lowercase, sans-serif font.

365 State Street  
Springfield, MA 01105

Phone 413 787-0310  
Cell 413 441-3612  
Fax 413 734-9123  
albert.e.Bessette.jr@verizon.com

December 18, 2017

Grafton Board of Selectmen  
Grafton Town Hall  
30 Providence Road  
Grafton, MA 01519

**RE: Petition for Verizon job #4AODQ6X  
FERRY STREET**

Dear Honorable Board of Selectmen:

Enclosed find the following items in support of the above-referenced project:

1. Petition;
2. Petition Plan;
3. Order.

A Public hearing and notice to abutters is required. A Verizon representative will attend the Public hearing. Should any questions or comments arise concerning this matter prior to the hearing, please contact me at (413) 787-0310. Your Assistance is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Albert E. Bessette, Jr.".

Albert E. Bessette, Jr.  
Right of Way Manager

Enc

town

## ORDER FOR JOINT POLE RELOCATION

The Board of Selectmen of the Town of Grafton, Massachusetts **ORDERED:**

That permission be and hereby granted **VERIZON NEW ENGLAND INC. and Massachusetts Electric Company (NGRID)** joint or identical locations for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways as requested in petition of said Company dated the 5<sup>th</sup> day of December, 2017.

**FERRY STREET:** Relocate one (1) jointly owned pole numbered T.31/E.30 to a point on the northerly side of Ferry Street approximately twenty-five (25) feet easterly from its existing location.

1 JO Pole to be relocated

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonably straight, and shall be set substantially at the points indicated upon the plan marked- **VERIZON No. 4A0DQ6X**, Dated December 5, 2017 filed with said petition.

There may be attached to said poles by said Verizon New England Inc. not to exceed 20 wires and 5 cables and by said Massachusetts Electric Company such wires, cables and fixtures as are necessary in its business and all of said wires and cables shall be placed at a height in compliance with the National Electrical Safety Code.

Also that permission be and hereby is granted said **VERIZON NEW ENGLAND INC. and Massachusetts Electric Company (NGRID)** to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of Grafton, Massachusetts, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

---

Clerk of Selectmen

We hereby certify that on \_\_\_\_\_, 2017, at \_\_\_\_\_ o'clock \_\_\_\_\_ M. at Grafton, Massachusetts, a public hearing was held on the petition of **VERIZON NEW ENGLAND INC.** and **Massachusetts Electric Company (NGRID)** for permission to erect the line of wires, cables, poles fixtures and connection described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which said Company is permitted to construct the lines of said Company under said order. And that thereupon said order was duly adopted.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Selectmen of the Town of Grafton,  
Massachusetts

### CERTIFICATE

I Hereby certify that the foregoing is a true copy of a location order, and certificate of hearing with notice adopted by the Board of Selectmen of the Town of Grafton, Massachusetts, on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, and recorded with the records of location orders of said Town, Book \_\_\_\_\_, Page \_\_\_\_\_. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

\_\_\_\_\_  
Town Clerk



# PETITION PLAN

MUNICIPALITY

GRAFTON

NO.

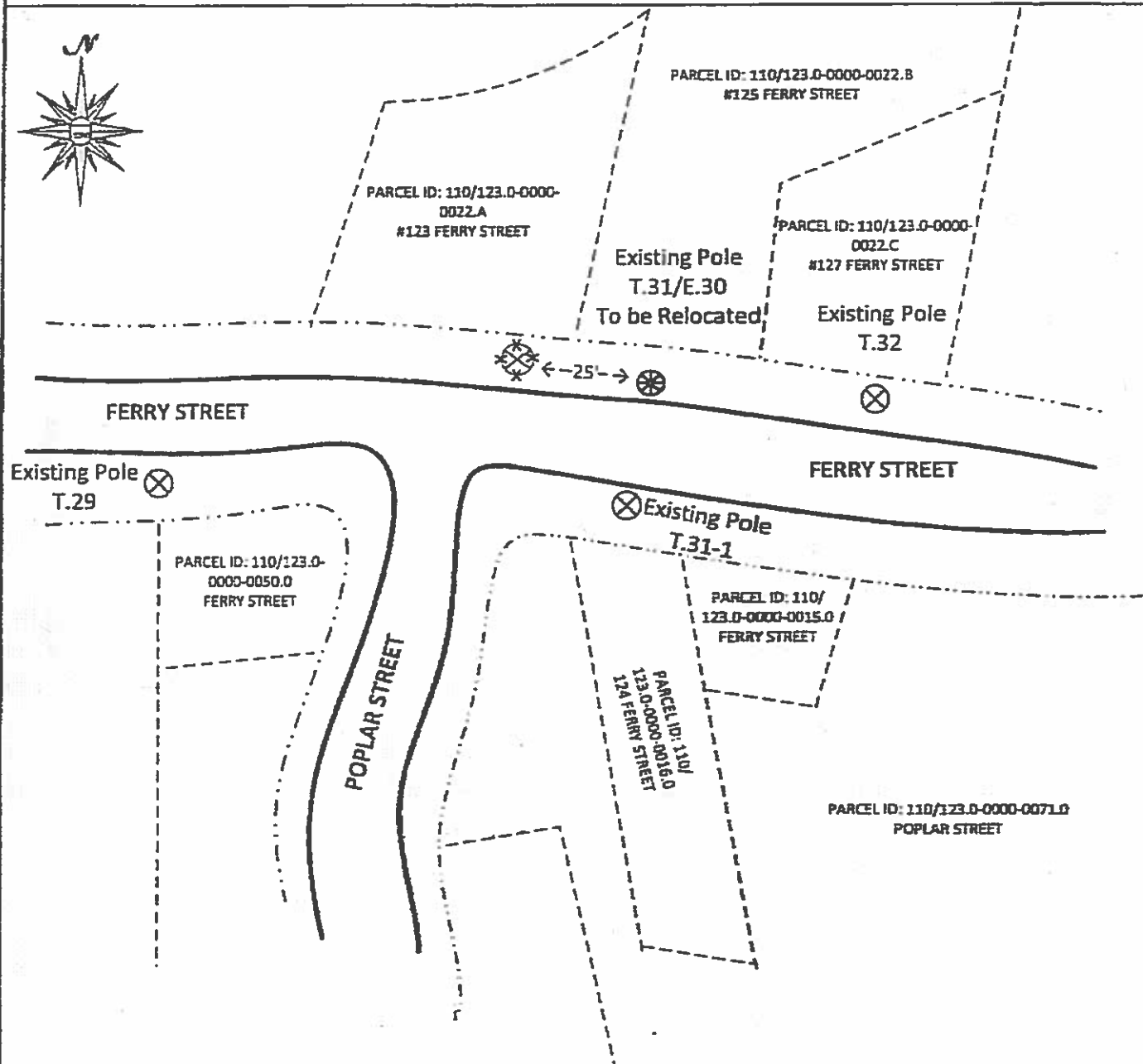
4A0DQ6X

VERIZON NEW ENGLAND INC. AND MASSACHUSETTS ELECTRIC COMPANY

DATE: DECEMBER 5, 2017

SHOWING

PROPOSED POLE ON FERRY STREET



## LEGEND



EXISTING JOINTLY OWNED POLE TO REMAIN



PROPOSED JOINTLY OWNED POLE



EDGE OF ROAD



PROPERTY LINE



POLE TO BE REMOVED

**FERRY STREET:** Relocate one (1) jointly owned pole numbered T.31/E.30 to a point on the northerly side of Ferry Street approximately twenty-five (25) feet easterly from its existing location.

**Reason:** Relocate one (1) jointly owned pole on Ferry Street to provide for the distribution of intelligence and telecommunications and the transmission of high and low voltage electric current.





**OFFICE OF THE  
TOWN ADMINISTRATOR**

30 Providence Road  
Grafton, MA 01519  
(508) 839-5335

Town Administrator: *Timothy P. McInerney*  
mcinerneyt@grafton-ma.gov  
www.grafton-ma.gov

RECEIVED TOWN CLERK  
GRAFTON, MA

2018 JAN 17 PM 3:54

January 12, 2018

**LEGAL NOTICE**

The Board of Selectmen will hold a public hearing on the request of Verizon New England, Inc., and Massachusetts Electric Company (NGrid) to locate poles, wires, cables, and fixtures, including the necessary anchors, guys, and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:

**FERRY STREET:**

Relocate one (1) jointly owned pole numbered T.31/E.30 to a point on the northerly side of Ferry Street approximately twenty-five (25) feet easterly from its existing location.

1 JO Pole to be replaced

The public hearing will take place in Conference Room A, Grafton Municipal Center, 30 Providence Road, Grafton, MA on Tuesday, February 6, 2018 at 7:00 p.m.

The purpose of this hearing is to provide an opportunity for public comment, anyone wishing to, may attend.

**GRAFTON BOARD OF SELECTMEN**

Publish Grafton News  
January 18 & 25, 2018

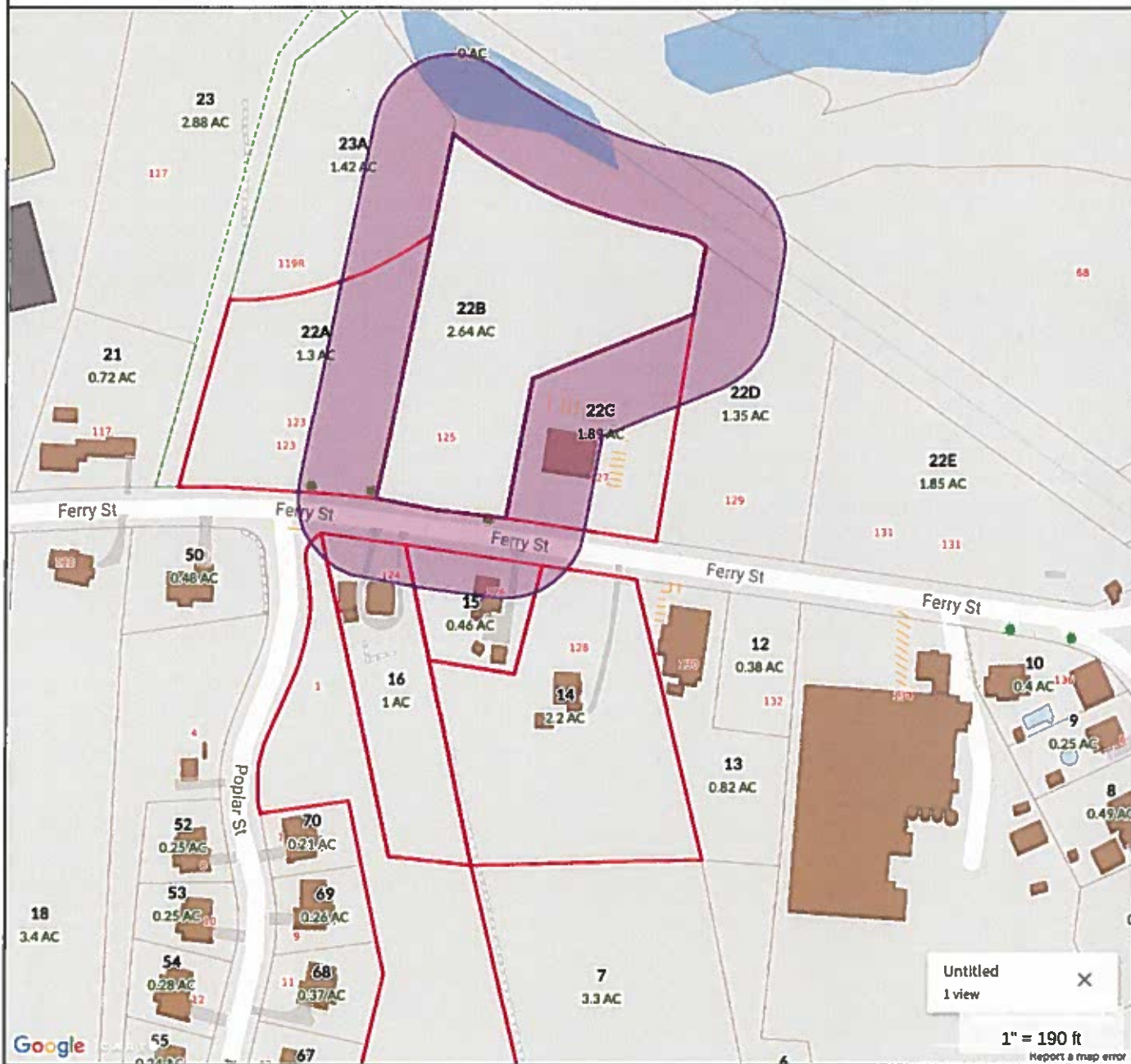
12/27/2017

Ferry St Pole at 125  
Map 123 Lot 22B

  
Kenneth M. O'Brien,  
Data Collector

ID	Site Address	Owner Name	Co-Owner Name	Owner Address	Owner City	Owner State	Owner Zip	Book	Page
110/123.0-0000-0014.0	128 FERRY STREET	GODBOUT SUSAN L		128 FERRY STREET	S GRAFTON	MA	01560-1343	10319	30
110/123.0-0000-0015.0	126 FERRY STREET	CARDIN LAURIE A		126 FERRY STREET	S GRAFTON	MA	01560-1343	37696	307
110/123.0-0000-0016.0	124 FERRY STREET	CADRIN BOISVERT PROPERTIES LLD		9 COLLETTE STREET	S GRAFTON	MA	01560-1343	12708	359
110/123.0-0000-0022.A	CRAFTSMAN VILLAGE	CRAFTSMAN VILLAGE-GRAFTON LLC		5 COACHMAN RIDGE	SHREWSBURY MA		01545	56106	380
110/123.0-0000-0022.C	127 FERRY STREET	FLYNN ROBERT G SR & MADELINE D	SPICE REALTY TRUST	15 MEADOWBROOK RD	GRAFTON	MA	01519	37619	176
110/123.0-0000-0071.0	1 POPLAR STREET	GRAFTON TOWN OF	CONSERVATION COMMISSION	30 PROVIDENCE ROAD	GRAFTON	MA	01519	41165	300
110/123.0-0121-0022.B	119 FERRY STREET	CRAFTSMAN VILLAGE-GRAFTON LLC		5 COACHMAN RIDGE	SHREWSBURY MA		01545	56106	380
110/123.0-0122-0022.B	121 FERRY STREET	CRAFTSMAN VILLAGE-GRAFTON LLC		5 COACHMAN RIDGE	SHREWSBURY MA		01545	56106	380
110/123.0-0123-0022.B	123 FERRY STREET	CRAFTSMAN VILLAGE-GRAFTON LLC		5 COACHMAN RIDGE	SHREWSBURY MA		01545	56106	380
110/123.0-0124-0022.B	125 FERRY STREET	CRAFTSMAN VILLAGE-GRAFTON LLC		5 COACHMAN RIDGE	SHREWSBURY MA		01545	56106	380

# Ferry St Pole at 125



## MAP FOR REFERENCE ONLY NOT A LEGAL DOCUMENT

Town of Grafton, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Parcels updated 6/1/2017  
Properties updated 12/22/2016

## AUTOS

Over 40 Acres! Over 3000 Vehicles!

USED & NEW  
AUTO PARTS  
91 DAY GUARANTEE**FREE  
Nationwide  
Parts Locator  
Service**Deposits conveniently  
taken over the phone.

- Foreign & Domestic • Early & Late Model
- Engines • Transmissions • New Radiators
- Gas Tanks • Wheels • Tires • Balancers
- Exhaust Manifolds • Window Motors

**Amherst-Oakham  
AUTO RECYCLING**Toll Free 1-800-992-0441  
Fax 508-882-5202Off Rte 122 • 558 Coldbrook Rd.,  
Oakham, MA

www.amherstoakhamauto.com

Worcester No.  
**508-799-9969**

## FOSTER CARE

## FOSTER PARENTS WANTED

*Therapeutic Foster Care  
Seeking families throughout  
Central Massachusetts  
who are interested in  
improving a child's life.*

Call to inquire about our upcoming foster parent training.

**\$1,000 SIGN ON BONUS**Call for Details  
(Must mention this ad during inquiry)**Devereux**  
ADVANCED BEHAVIORAL HEALTH688 Main Street, Holden, MA  
Toll Free (877) 448-3305  
**www.devereuxma.org**

## LEGALS/PUBLIC NOTICES

LEGAL NOTICE  
NOTICE OF PUBLIC SALE

Notice is hereby given by Central Mass Towing of 34 Mill Street, Auburn, MA, pursuant to the provisions of Mass G.L. c. 255, Section 39A, that they will sell the following vehicle on or after January 19, 2018 beginning at 10 a.m. by private or public sale to satisfy their garage keeper's lien for towing, storage, and notices of sale:

1. 2011 Dodge Avenger VIN# 1B3BD1FB9BN559405

Vehicle is being stored at Central Mass Towing and may be viewed by appointment only.

Signed,

Michael Robidoux  
Central Mass Towing  
1/4, 1/11, 1/18/18VACANCY  
ECONOMIC DEVELOPMENT  
COMMISSION

The Town of Grafton is seeking 1 individual to serve on the Economic Development Commission (EDC). The EDC works to promote sustainable economic development and assists the Board of Selectmen and the Planning Board in the implementation of the Town's economic goals and objectives. The EDC also promotes local businesses in the community. Individuals must be a registered voter of the Town of Grafton, possess a basic understanding or knowledge of the duties and responsibilities of the subject multiple member body. If you are interested in serving on this board go to [www.grafton-ma.gov](http://www.grafton-ma.gov), Board & Committee Information Center/Vacant Terms to apply on line.

## BATHTUB REFINISHING

**UGLY BATHTUBS****BEFORE**"Yesterday, my bathtub was ugly.  
Today, it's beautiful!"**Miraculous**  
SURE

We Also Repair and Refinish

- Countertops • Tile Showers
- Sinks & Vanities • Fiberglass Tubs

**Call for a FREE Estimate!**

Each Miraculous Method franchise independently owned and operated.

See our

## LEGALS/PUBLIC NOTICE

LEGAL NOTICE  
NOTICE OF PUBLIC SALE

Notice is hereby given by Waltham Auto Tow, Inc. of 281 Crescent St Waltham, MA, pursuant to the provisions of Mass G.L. c. 255, Section 39A, that they will sell the following vehicles on or after February 2, 2018 beginning at 10:00 am by private or public sale to satisfy their garage keeper's lien for towing, storage, and notices of sale. Vehicles are being stored at Waltham Auto Tow.

1. 2014 Honda Accord VIN# 1HGCR2F70EA119656
2. 2013 Nissan Maxima VIN# 1N4AA5AP4DC832641
3. 2012 Ford Fusion VIN# 3FAHP0HG6CR401708
4. 2007 Toyota Scion VIN# JTKDE167X70192589

Signed

Gregory Leblanc  
Owner, Waltham Auto Tow  
1/18, 1/25, 2/1/18Town of Grafton  
LEGAL NOTICE

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**GRAFTON BOARD OF SELECTMEN**



## LEGALS/PUBLIC NOTICES

## MORTGAGEE'S SALE OF REAL ESTATE

By virtue of and in execution of the Power of Sale contained in a certain mortgage given by Emily L. Benoit to Mortgage Electronic Registration Systems, Inc. acting solely as a nominee for Drew Mortgage Associates, Inc., dated April 9, 2007 and recorded in Worcester County (Worcester District) Registry of Deeds in Book 40984, Page 253 (the "Mortgage") of which mortgage Federal National Mortgage Association is the present holder, by assignment from Mortgage Electronic Registration Systems, Inc. as nominee for Drew Mortgage Associates, Inc. to AmTrust Bank 1/k/a Ohio Savings Bank dated March 6, 2009 recorded at Worcester County (Worcester District) Registry of Deeds in Book 43958, Page 56; assignment from Federal Deposit Insurance Corporation as Receiver for AmTrust Bank to Residential Credit Solutions, Inc. dated July 20, 2012 recorded at Worcester County (Worcester District) Registry of Deeds in Book 49368, Page 231 and assignment from Residential Credit Solutions, Inc. to Federal National Mortgage Association dated November 3, 2014 recorded at Worcester County (Worcester District) Registry of Deeds in Book 53003, Page 357, for breach of conditions of said mortgage and for the purpose of foreclosing the same, the mortgaged premises located at 305 Millbury Avenue, Millbury, MA 01527 will be sold at a Public Auction at 1:00 PM on February 12, 2018, at the mortgaged premises, more particularly described below, all and singular the premises described in said mortgage, to wit: The land with the buildings thereon situated in the Town of Millbury, County of Worcester, Commonwealth of Massachusetts, being bounded and described as follows: BEGINNING at a point in the westerly line of Millbury Avenue at the northeast corner of the lot herein described; THENCE southwesterly by the southerly line of Lot 2, two hundred eighteen and forty-seven hundredths (218.47) feet to a point; THENCE southeasterly by the easterly line of lots 10 and 11, one hundred and seventy-four hundredths (100.74) feet to a point; THENCE N. 86 degrees. 31' 15" E. by the northerly line of Lot 4, two hundred eleven and sixty-one (211.61) feet to a point in the westerly line of Millbury Avenue; THENCE northwesterly by a curve to the left having a radius of 1,184.72 feet, an arc distance of one hundred (100) feet to the point of beginning. Said Lot contains 21,504 square feet of land and is delineated as Lot 3 on a plan entitled, "Plan of Worcester Acres, Section 13, Millbury, MA, owned by Consolidated Distributors, Inc., dated September 30, 1946, prepared by W.T. Moore, Engineer, and filed in the Worcester District Registry of Deeds in Plan Book 141, Plan 122. For mortgagor's title see deed recorded with the Worcester County (Worcester District) Registry of Deeds in Book 40943, Page 171. The premises will be sold subject to any and all unpaid taxes and other municipal assessments and liens, and subject to prior liens or other enforceable encumbrances of record entitled to precedence over this mortgage, and subject to and with the benefit of all easements, restrictions, reservations and conditions of record and subject to all tenancies and/or rights of parties in possession. Terms of the Sale: Cash, cashier's or certified check in the sum of \$5,000.00 as a deposit must be shown at the time and place of the sale in order to qualify as a bidder (the mortgage holder and its designee(s) are exempt from this requirement); high bidder to sign written Memorandum of Sale upon acceptance of bid; balance of purchase price payable in cash or by certified check in thirty (30) days from the date of the sale at the offices of mortgagee's attorney, Korde & Associates, P.C., 900 Chelmsford Street, Suite 3102, Lowell, MA 01851 or such other time as may be designated by mortgagee. The description for the premises contained in said mortgage shall control in the event of a typographical error in this publication. Other terms to be announced at the sale. Federal National Mortgage Association, Korde & Associates, P.C., 900 Chelmsford Street, Suite 3102, Lowell, MA 01851 (978) 256-1500 Benoit, Emily, 12-007519

## Commonwealth of Massachusetts

Worcester, ss. SUPERIOR COURT DEPARTMENT OF THE TRIAL COURT  
CIVIL ACTION No. 18cv058C

To Edward M. Weber, III, of Marietta, Cobb County, Georgia.; Deborah A. Weber, of South Grafton, Worcester County in said Commonwealth; AND TO ALL PERSONS ENTITLED TO THE BENEFIT OF THE SOLDIERS' AND SAILORS' CIVIL RELIEF ACT OF 1940 AS AMENDED: Cornerstone Bank (successor by merger to Southbridge Savings Bank), a banking association duly established and existing under the laws of the Commonwealth of Massachusetts, with a usual place of business in Spencer, Worcester, Massachusetts; claiming to be the holder of a mortgage covering property situated on Main Street, being numbered 10 on said street, in South Grafton, Massachusetts; given by Edward M. Weber, III and Deborah A. Weber to Southbridge Savings Bank, dated July 15, 2005 and recorded in the Worcester District Registry of Deeds, Book 36811, Page 5, has filed with said court a Complaint for authority to foreclose said mortgage in the manner following: by entry on and possession of the premises therein described and by exercise of the power of sale contained in said mortgage. If you are entitled to the benefits of the Soldiers' and Sailors' Civil Relief Act of 1940 as amended, and you object to such foreclosure you or your attorney should file a written appearance and answer in said court at Worcester in said County on or before the twenty-seventh day of February, next or you may be forever barred from claiming that such foreclosure is invalid under said Act. Witness, Judith Fabricant, Esquire, Administrative Justice of said Court, this sixteenth day of January 2018. Dennis P. McManus, Clerk 01/25/2018 GN

## LEGAL NOTICE

## NOTICE OF PUBLIC SALE

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1. 2014 Honda Accord VIN# 1HGCR2F70EA119656
2. 2013 Nissan Maxima VIN# 1N4AA5AP4DC832641
3. 2012 Ford Fusion VIN# 3FAHP0HG6CR401708
4. 2007 Toyota Scion VIN# JTKDE167X70192589

Signed  
Gregory LeBlanc  
Owner, Waltham Auto Tow  
1/18, 1/25, 2/1/18

## VACANCY

## ECONOMIC DEVELOPMENT COMMISSION

The Town of Grafton is seeking 1 individual to serve on the Economic Development Commission (EDC). The EDC works to promote sustainable economic development and assists the Board of Selectmen and the Planning Board in the implementation of the Town's economic goals and objectives. The EDC also promotes local businesses in the community. Individuals must be a registered voter of the Town of Grafton, possess a basic understanding or knowledge of the duties and responsibilities of the subject multiple member body. If you are interested in serving on this board go to [www.grafton-ma.gov](http://www.grafton-ma.gov), Board & Committee Information Center / Vacant Terms to apply on line.

The Millbury Board of Selectmen will hold a Public Hearing on Tuesday, February 13, 2018 at 7:15 p.m. at the Municipal Office Building, 127 Elm Street, Millbury, MA to act upon the application for a Transfer of License from Perkins Entertainment LLC to Andrew W. Eagleson located at 49 Elm Street.

Town of Grafton  
LEGAL NOTICE

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Nicole Larson &lt;larsonn@grafton-ma.gov&gt;

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## Petition for Verizon Job #4AODQ6X

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Paul Cournoyer &lt;cournoyerp@grafton-ma.gov&gt;

Wed, Dec 27, 2017 at 2:41 PM

To: Tim McInerney &lt;mcinerneyt@grafton-ma.gov&gt;, Nicole Larson &lt;larsonn@grafton-ma.gov&gt;

The new location is fine. Existing needs to moved to allow construction of the roadway associated with Ferry St. Grafton LLC 40B project.

Paul F. Cournoyer

Town of Grafton

Director of Public Works

30 Providence Road

Grafton, MA.01519

508-839-8526 cournoyerp@grafton-ma.gov



@TownofGraftonMA

---

**From:** Tim McInerney [mailto:mcinerneyt@grafton-ma.gov]**Sent:** Tuesday, December 26, 2017 3:50 PM**To:** Nicole Larson; Paul Cournoyer**Subject:** RE: Petition for Verizon Job #4AODQ6X

[Quoted text hidden]

## **ENGAGEMENT TO REPRESENT**

**RE: Town of Charlton, Massachusetts civil suit against those legally responsible for the wrongful distribution of prescription opiates and damages caused thereby.**

**Town of Charlton, Massachusetts** (hereinafter "CLIENT"), by and through its Board of Selectmen, hereby retains the law firm LEVIN, PAPANTONIO, THOMAS, MITCHELL, RAFFERTY & PROCTOR, PA ("Firm") on a contingent fee basis, to pursue all civil remedies against those in the chain of distribution of prescription opiates responsible for the opioid epidemic which is plaguing the Town including, but not limited to, filing a claim for public nuisance to abate, enjoin, recover and prevent the damages caused thereby.

**Peter J. Mougey** of the Firm shall serve as LEAD COUNSEL. CLIENT authorizes LEAD COUNSEL to employ and/or associate additional counsel, with consent of CLIENT, to assist LEAD COUNSEL in the just prosecution of the case. CLIENT consents to the participation of the following firms (collectively referred to, herein, as "Attorneys"), if no conflicts exist, including but not limited to conflicts pursuant to the Massachusetts Ethics laws and the Massachusetts Rules of Professional Conduct:

LEVIN, PAPANTONIO, THOMAS, MITCHELL, RAFFERTY & PROCTOR, PA  
316 South Baylen Street  
Pensacola, Florida

SWEENEY MERRIGAN LAW, LLP  
268 Summer Street, LL  
Boston, Massachusetts

RODMAN, RODMAN & SANDMAN, P.C.  
442 Main Street, Suite 300  
Malden, Massachusetts

GREENE, KETCHUM, FARRELL, BAILEY & TWEEL, LLP  
419 11th Street  
Huntington, West Virginia

BARON & BUDD, PC  
3102 Oak Lawn Avenue #1100  
Dallas, Texas

HILL PETERSON CARPER BEE & DEITZLER PLLC  
500 Tracy Way  
Charleston, West Virginia

POWELL & MAJESTRO, PLLC  
405 Capitol Street, P-1200  
Charleston, West Virginia

MCHUGH FULLER LAW GROUP  
97 Elias Whiddon Road  
Hattiesburg, Mississippi

KP LAW, P.C.  
101 Arch Street, 12th Floor  
Boston, Massachusetts

CLIENT is retaining the Firm and Attorneys collectively and not as individuals, and attorney services to be provided to CLIENT hereunder will not necessarily be performed by any particular attorney.

In consideration, CLIENT agrees to pay twenty-five percent (25%) of the total recovery (gross) in favor of CLIENT as an attorney fee whether the claim is resolved by compromise, settlement, or trial and verdict (and appeal). The gross recovery shall be calculated on the amount obtained before the deduction of costs and expenses. CLIENT grants the Firm an interest in a fee based on the gross recovery. If a court awards attorneys' fees, the Firm shall receive the "greater of" the gross recovery-based contingent fee or the attorneys' fees awarded. **CLIENT shall not pay to the Firm and Attorneys a fee of any kind or nature if there is no recovery.**

The Firm and the Attorneys shall advance all necessary litigation expenses necessary to prosecute these claims. All such litigation expenses, including the reasonable internal costs of electronically stored information (ESI) and electronic discovery generally or the direct costs incurred from any outside contractor for those services, will be deducted from any recovery after the contingent fee is calculated and shall be paid to the Firm and Attorneys. **CLIENT shall not be required to reimburse the Firm and Attorneys for litigation expenses of any kind or nature if there is no recovery. The fee and expenses combined will not exceed 50% of the gross recovery to the Town.**

CLIENT acknowledges this fee is reasonable given the time and labor required, the novelty and difficulty of the questions involved, and the skill requisite to perform the legal service properly, the likelihood this retention will preclude other retention by the Firm, the fee customarily charged in the locality for similar legal services, the anticipated (contingent) litigation expenses and the anticipated results obtained, the experience, reputation, and ability of the lawyer or lawyers performing the services and the fact that the fee is contingent upon a successful recovery.

Attorneys shall have the right to represent other municipalities, governmental agencies or governmental subdivisions in other opioid related actions or similar litigation, subject to the requirements of the Massachusetts Rules of Professional Conduct relating to conflicts of interest, and CLIENT consents to such multiple representation. CLIENT has determined that it is in its own best interests to waive any and all potential or actual conflicts of interest which may occur as the result of Attorneys' current and continuing representation of other entities in similar litigation.



This litigation is intended to address a significant problem in the Town. The litigation focuses on the wholesale distributors and manufacturers of opioids and their role in the diversion of millions of prescription opiates into the illicit market which has resulted in opioid addiction, abuse, morbidity and mortality. There is no easy solution and no precedent for such an action against this sector of the industry. Many of the facts of the case are locked behind closed doors. The billion-dollar industry denies liability. The litigation will be very expensive and the litigation expenses will be advanced by the Firm with reimbursement contingent upon a successful recovery. The outcome is uncertain, as is all civil litigation, with compensation contingent upon a successful recovery.

The Firm intends to present a damage model designed to abate the public health and safety crisis. This damage model may take the form of money damages and/or equitable remedies (e.g., an abatement fund). The purpose of the lawsuit is to seek reimbursement of the costs incurred in the past fighting the opioid epidemic and/or recover the funds necessary to abate the health and safety crisis caused by the unlawful conduct of the wholesale distributors and manufacturers of opioids. CLIENT agrees to compensate the Firm, wholly contingent upon prevailing, by paying 25% of any settlement/resolution/judgment, in favor of CLIENT, whether it takes the form of monetary damages or equitable relief. For instance, if the remedy is in the form of monetary damages, CLIENT agrees to pay 25% of the gross amount to Firm as compensation and then reimburse the reasonable litigation expenses. If the remedy is in the form of equitable relief (e.g., abatement fund), CLIENT agrees to pay 25% of the gross value of the equitable relief to the Firm as compensation and then reimburse the reasonable litigation expenses, subject to appropriation of funds therefore and the applicable provisions of Massachusetts law. To the extent that the remedy includes both monetary damages and equitable relief, 25% of the monetary value of the equitable relief together with 25% of the monetary damages will be deducted from the total monetary damages as compensation for the Firm. If such compensation exceeds the total amount of the monetary damages awarded, payment of the additional compensation amount shall be subject to appropriation of funds therefor. To be clear, however, the Firm shall not be paid nor receive reimbursement from public funds unless required by law. However, any judgment arising from successful prosecution of the case, or any consideration arising from a settlement of the matter, whether monetary or equitable, shall not be considered public funds for purposes of calculating the contingent fee unless required by law. Under no circumstances shall CLIENT be obligated to pay any attorneys' fee or any litigation expenses except from moneys expended by defendant(s) pursuant to the resolution of CLIENT's claims. If the defendant(s) expend their own resources to abate the public health and safety crisis in exchange for a release of liability, then the Firm will be paid the designated contingent fee from the resources expended by the defendant(s). CLIENT acknowledges this is a necessary condition required by the Firm to dedicate their time and invest their resources on a contingent basis to this enormous project. If the defendant(s) negotiate a release of liability, then the Firm should be compensated based upon the consideration offered to induce the dismissal of the lawsuit.

The division of fees, expenses and labor between the Attorneys will be decided by private agreement between the law firms and subject to approval by CLIENT. Any division of fees will be governed by the Massachusetts Rules of Professional Conduct including: (1) the division of fees is in proportion to the services performed by each lawyer or each lawyer assumes joint responsibility for the representation and agrees to be available for consultation with CLIENT; (2) CLIENT has given *written* consent after full disclosure of the identity of each lawyer, that the fees

will be divided, and that the division of fees will be in proportion to the services to be performed by each lawyer or that each lawyer will assume joint responsibility for the representation; (3) except where court approval of the fee division is obtained, the *written* closing statement in a case involving a contingent fee shall be signed by CLIENT and each lawyer and shall comply with the terms of the Massachusetts Rules of Professional Conduct; and (4) the total fee is not clearly excessive.

The Firm and Attorneys will perform the legal services called for under this Agreement, keep CLIENT informed of progress and developments, and respond promptly to CLIENT's inquiries and communications. CLIENT will be truthful and cooperative with the Firm and Attorneys, disclose to the Firm and Attorneys all facts relevant to the claim, keep the Firm and Attorneys reasonably informed of developments, and be reasonably available to attend any necessary meetings, depositions, preparation sessions, hearings, and trial as reasonably necessary.

LEAD COUNSEL shall appoint a contact person to keep CLIENT reasonably informed about the status of the matter in a manner deemed appropriate by CLIENT. CLIENT at all times shall retain the authority to decide the disposition of the case and personally oversee and maintain absolute control of the litigation, including but not limited to whether to settle the litigation and on what terms.

CLIENT may discharge the Firm and Attorneys at any time by written notice effective when received by LEAD COUNSEL. Unless specifically agreed by the Firm and CLIENT, the Firm and Attorneys will provide no further services and advance no further costs on CLIENT's behalf with respect to the litigation after receipt of the notice. If the Firm is CLIENT's attorney of record in any proceeding, CLIENT will execute and return a substitution-of-attorney form immediately on its receipt from the Firm.

Upon conclusion of this matter, LEAD COUNSEL shall provide CLIENT with a written statement stating the outcome of the matter and, if there is a recovery, showing the remittance to the client and the method of its determination. The closing statement shall specify the manner in which the compensation was determined under the agreement, any costs and expenses deducted by the lawyer from the judgment or settlement involved, and, if applicable, the actual division of the lawyers' fees with a lawyer not in the same firm. The closing statement shall be signed by the CLIENT and each attorney among whom the fee is being divided.

At the conclusion or termination of services under this Agreement, the Firm and Attorneys will release promptly to CLIENT all of CLIENT's papers and property. "CLIENT's papers and property" includes correspondence, deposition transcripts, exhibits, experts' reports, legal documents, physical evidence, and other items reasonably necessary to CLIENT's representation, whether CLIENT has paid for them or not.

Nothing in this Agreement and nothing in the Firm and Attorneys' statement to CLIENT may be construed as a promise or guarantee about the outcome of this matter. The Firm and Attorneys make no such promises or guarantees. The Firm and Attorneys' comments about the outcome of this matter are expressions of opinion only and the Firm and Attorneys make no guarantee as to the outcome of any litigation, settlement or trial proceedings.

The relationship to CLIENT of the Firm and Attorneys, and any associate counsel or paralegal provided through them, in the performance of services hereunder is that of independent contractor and not that of employee of CLIENT, and no other wording of this Agreement shall stand in derogation of this paragraph. The fees and costs paid to the Firm and Attorneys hereunder shall be deemed revenues of their law office practice and not as a remuneration for individual employment apart from the business of that law office.

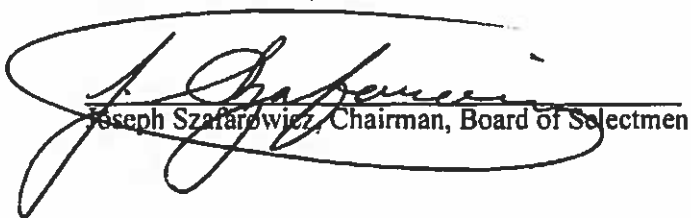
This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties. This Agreement may be modified by subsequent agreement of the parties only by an instrument in writing signed by both of them or an oral agreement to the extent that the parties carry it out.

If any provision of this Agreement is held in whole or in part to be unenforceable, void, or voidable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

This Agreement shall be governed by, construed and enforced in accordance with the laws of the Commonwealth of Massachusetts and the parties hereto submit to the jurisdiction of any of its appropriate courts for the adjudication of disputes arising out of this Agreement.

SIGNED, this 16<sup>th</sup> day of January, 2018.

Town of Charlton, Massachusetts

  
Joseph Szafarowicz, Chairman, Board of Selectmen

Accepted:

LEVIN, PAPANTONIO, THOMAS, MITCHELL, RAFFERTY & PROCTOR, PA  
316 South Baylen Street  
Pensacola, Florida

By \_\_\_\_\_ Date \_\_\_\_\_  
Peter J. Mougey  
Lead Counsel

Accepted:

SWEENEY MERRIGAN LAW, LLP  
268 Summer Street, LL  
Boston, Massachusetts

By \_\_\_\_\_ Date \_\_\_\_\_  
Peter M. Merrigan  
Massachusetts Counsel

Accepted:

RODMAN, RODMAN & SANDMAN, P.C.  
442 Main Street, Suite 300  
Malden, Massachusetts

By \_\_\_\_\_  
Richard M. Sandman  
*Massachusetts Counsel*

\_\_\_\_\_  
Date

Accepted:

KP LAW, P.C.  
101 Arch Street  
Boston, Massachusetts

By \_\_\_\_\_  
Mark R. Reich  
*Massachusetts Coordinating Counsel*

\_\_\_\_\_  
Date

**ITEM 3A: APPOINTMENTS: SHIRLEY LUTYNSKI – ELECTION  
WORKER**

I MOVE the Board vote to affirm the appointment of Shirley Lutynski (Lootin-ski) as an Election Worker.

**NOTES:**

Interim Town Clerk, Kandy Lavallee has recommended Shirley as an Election worker.



TOWN CLERK

Kandy L. Lavallee  
Interim Town Clerk

**TOWN OF GRAFTON**  
GRAFTON MEMORIAL MUNICIPAL CENTER  
30 PROVIDENCE ROAD  
GRAFTON, MASSACHUSETTS 01519  
(508) 839-5335 ext. 1195  
[www.grafton-ma.gov](http://www.grafton-ma.gov)  
email: [clerks@grafton-ma.gov](mailto:clerks@grafton-ma.gov)

Bruce W. Spinney, III  
Board of Selectmen Chair  
30 Providence Road  
Grafton, MA 01519

Dear Mr. Spinney,

I would like to recommend the appointment of the following individual as an Election Worker for the Town of Grafton:

Shirley A. Lutynski  
[REDACTED]  
North Grafton, MA 01536

Thank you,

Kandy L. Lavallee  
Interim Town Clerk

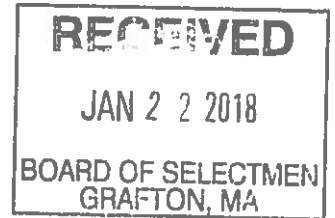
**ITEM 3B: APPOINTMENTS: CHRISTOPHER ROONEY – BOARD OF  
CEMETERY COMMISSIONERS**

I MOVE the Board vote to appoint Christopher Rooney to the Board of Cemetery Commissioners.

**NOTES:**

Christopher would be replacing his father Stephen Rooney who served as the president of the Board of Commissioners and recently passed away.

2/6



January 17, 2018

Town of Grafton

Attn: Tim McInerney – Town Administrator

30 Providence Road

Grafton, MA 01519

Dear Tim,

The purpose of this letter is to request the protocol needed to replace my father Stephen H. Roney as President of the Board of Cemetery Commissioners.

I am very interested in this position and am willing to appear or complete a more formal request for the position as needed. Please reach out with next steps at your convenience.

Regards,

Christopher Roney, Director (MA License 50559)

Roney Funeral Home



**ITEM 3C: APPOINTMENTS: Shawn McAvey, Daniel J. Finn or Annette E. O'Mullan – Board of Health**

I MOVE the Board vote to appoint (one of the following) Shawn McAvey / Daniel J. Finn / Annette E. O'Mullan to the Board of Health.

**NOTES:**

All applicants have been contacted and will be present on 2/6 and ready to give their credentials and qualifications.



## Grafton, MA

30 Providence Road

Phone: 508-839-5335

### Citizen Activity Form

*Good Government Starts with You*

Date Submitted: January 22, 2018

Name: Shawn McAvey

Home Address: [REDACTED]

North Grafton

Mailing Address: [REDACTED]

North Grafton

Phone Number(s): [REDACTED]

Email Address: [REDACTED]

Current Occupation/Employer: Worcester Polytechnic Institute

Narrative: I have most evening available to attend meetings with the board as well as the other boards that interact with the BoH. I am a past member of the BoH. Having served on that board for nine years. I previously owned and operated a retail food business I have a strong understanding of retail operations pertaining to the food business and the safe operation of them.

Board(s) / Committee(s): AGRICULTURAL COMMISSION

BOARD OF HEALTH

2/6 ?



## Grafton, MA

30 Providence Road

Phone: 508-839-5335

### Citizen Activity Form

*Good Government Starts with You*

Date Submitted: January 29, 2018

Name: Daniel J Finn

Home Address: [REDACTED]  
GRAFTON, MA 01519

Mailing Address: [REDACTED]  
GRAFTON, MA 01519

Phone Number(s): (508) 837-6369, G.H.

Email Address: [REDACTED]

Current Occupation/Employer: Pharmacist / Self

Narrative: I am available to attend the BoH meetings and an additional few hours each week should that be needed/required. As a Ma.registered Pharmacist of 40+ years I have experience with a variety of health and wellness concepts that I can bring to the board in an effort to protect the people and workers of the Town of Grafton. Of special note is my experience with the Opioid Crisis and Flu epidemics.

I have a number of certifications including Immunization, CPR/AED, Medication Therapy Management. I have been an active volunteer for the GGMRC for a number of years and have served on several other Town committees and local boards over the years. I have been a resident and registered voter in the town of Grafton for over 38years.

I will make my resume and a list of professional/personal references available.

Thank you for your consideration.

Board(s) / Committee(s): ~~AGRICULTURAL COMMISSION~~  
BOARD OF HEALTH

Daniel J. Finn, RPh.

MA License #F120046

[REDACTED] Grafton, Ma.

508-887-6362

[d.finn@finnrx.com](#)

January 29, 2018

Town of Grafton Board of Selectmen

Dear Members of the Board,

I am writing to express my sincere interest in the open position on the Grafton Board of Health.

Having practiced in local communities as a Massachusetts registered Pharmacist for the past 40 years, I believe that I can bring added knowledge and assistance to the Board. In particular, I can offer expertise and advice on two current, very critical health concerns - the Opioid Crisis and Flu epidemics. I may also have some insight to the medical marijuana industry.

I am currently the owner of FINNRX,LLC. ,which provides pharmacy consultation services. Prior to that I spent my professional career as the pharmacy manager at Target Pharmacy, CVS Pharmacy, No.Grafton, and Finn's Pharmacy, So.Grafton. I have also volunteered for many years for various local non-profit organizations including the Greater Grafton Medical Reserve Corps.

I have been a resident and registered voter in the Town of Grafton for over 38 years and I possess a basic understanding of the duties and responsibilities of Board of Health. Promoting and protecting the health and wellness of Grafton's residents and workers has always been a passion of mine. If appointed, I would pledge to contribute to the Town of Grafton in a committed, conscientious and collaborative manner.

Thank you for your consideration.

Sincerely,

Dan Finn, RPh.

**Daniel J. Finn, RPh.**  
MA License #PH16846  
67 Keith Hill Road  
Grafton, MA 01519  
508-887-6262  
[danfinnrx@gmail.com](mailto:danfinnrx@gmail.com)

## Experience

### Owner, Manager

FINNRX, LLC. Grafton, MA

2016 – Current

Providing Pharmacy consultation service including Medication Therapy Management, Transition of Care assistance, medication education and synchronization, and prescription insurance evaluation.

### Executive Team Leader, Pharmacy Manager

Target Pharmacy #1835, Millbury, MA

2004 – 2015

Responsible for all managerial duties of a community pharmacy, including staffing, scheduling, setting sales goals, strategizing, annual reviews, inventory, prescription processing/consultation, profitability, team growth and development, and guest service.

- “Best in Community” Award – District 468, 2012; District 452, 2008
- MCPHS “Roche Labs Preceptor of the Year” Award – 2006; 2009
- Target Group 497 Pharmacy “Recruiter of the Year” Award – 2009
- MCPHS University Preceptor, Adjunct Instructor of Pharmacy Practice: 1999 – 2014
- URI, UCONN Preceptor; Adjunct Instructor of Pharmacy Practice: 2005 – 2014
- Target Internship Coordinator – MCPHS – 2004 – present
- District 452 “Team Golden Contribution” Award - 2004, 2006, 2007, 2008
- District 452 “Most Valuable Pharmacist” Award – 2004
- APhA Immunization Certified; AHA CPR & AED Certified; MTM Certified

### Pharmacy Team Leader, Manager

CVS Pharmacy #2172, North Grafton, MA

1998 – 2003

Responsible for Pharmacy customer service, inventory, staffing, prescription processing.

- District 6 “Best Customer Service” Award 1999 – 2001
- Preceptor MCP/Worcester

### President and Manager

Finn’s Pharmacy, Grafton, MA

1977 – 1997

Responsible for all facets of Independent Retail Pharmacy

## Education

### B.S. Pharmacy

Massachusetts College of Pharmacy and Allied Health Sciences, Boston, MA

1973-1977

Stonehill College

1971 – 1973

## Memberships

MA Pharmacists Association

Grafton Historical Society

NHS Athletic Hall of Fame

American Pharmacists Association

Grafton Land Trust

Burroughs Branch YMCA

## Community Service

2014-Present

Community Harvest Project Ambassador/Volunteer (CHAMP)

2009-Present

Grafton Medical Reserve Corps

MPhA Professional Relations/Legislative Committee

Savers Bank - Director

2003-2008

Millbury Federal Credit Union, Commercial Services - Director, Grafton

Land Trust/Hassanamesit Management Committee - Director

Farnumsville Firehouse/Blackstone Engine Company #3 Museum - Chairman

1994-2004

Grafton Economic Development Commission - Chairman 2003–2004

Grafton TIF Committee

1985-1995

Grafton Community Nursing Association - Director

1980-1998

Grafton Historical Society - Director/Vice President

1998-2001

Burroughs YMCA Grafton Town Committee

1978-1998

Willard House and Clock Museum-Director/Incorporator

Millbury Federal Credit Union- Director

Blackstone Valley Chamber of Commerce School/Business Partnership Committee

**Daniel J. Finn, RPh.**

MA License #P[REDACTED]

[REDACTED]

Grafton, MA 01519

508-633-5262

d.finn@comcast.net

**Professional References**

Robert Curry, RPh.

Target Pharmacy

Mobile: 617-613-0654

Email: rcurry157@comcast.net

Reported to Bob when I started my role at Target Pharmacy

Matthew Lindauer, Pharm D.

CVS Pharmacy

Mobile: 603-648-2234

Email: mlindauer@comcast.net

Matt is a former student of mine and now Pharmacy Manager

William Muller, MD, FACP.

Tri-River Family HCtr.

Mobile: 508-276-4111

Dr. Muller is the Medical Director at Tri-River MHC.

Chief Norman Crepeau, Jr.

Grafton Police Dept.

Mobile: 508-633-2222

Email: dcrepeau@grafftonma.com

Worked with Chief Crepeau on National Night Out events

Cynthia Cafasso-Donaldson, RPh. MBA

VP, Addison Gilbert Hospital

Mobile: 978-773-2512

Email: ccafasso@addisonhospital.org

Cindy is a former MCPHS classmate and professional associate

Terrence Hastings

Chair of the Board of Directors, Savers Bank

Mobile : 508-633-4180

Email : thastings@comcast.net

Served with Terry as Savers Bank director for the past 8 years.



## Grafton, MA

30 Providence Road

Phone: 508-839-5335

### Citizen Activity Form

*Good Government Starts with You*

Date Submitted: January 29, 2018

Name: Annette E. O'Mullan

Home Address: 1 [REDACTED] MA 01560

Mailing Address: [REDACTED] MA 01560

Phone Number(s): ([REDACTED])

Email Address: a[REDACTED]

Current Occupation/Employer: Registered pharmacist in Massachusetts and New Jersey/ currently disabled

Narrative: Since I am currently not working, I have quite a bit of free time to dedicate to serving my community. I have a 5 year BS degree in pharmacy from Rutgers-College of Pharmacy/Ernest Mario School of Pharmacy. I am a registered pharmacist in both Massachusetts and New Jersey. I have served as a community pharmacist for over 20 years. I also participate in over 20 professional continuing education credits each year in pertinent health related issues.

Board(s) / Committee(s): BOARD OF HEALTH

**ANNETTE E. O'MULLAN**  
**[REDACTED]**  
**SOUTH GRAFTON, MA 01560**  
**[REDACTED]**

### **OBJECTIVE**

To serve my community by utilizing my professional experience and education as a board certified, registered pharmacist.

### **EDUCATION**

**1990                      B.S. PHARMACY, RUTGERS COLLEGE OF PHARMACY, PISCATAWAY, NJ 08854**

### **EXPERIENCE**

**2015                      Registered as licensed pharmacist for the Commonwealth of Massachusetts**

**2012                      Passed Jurisprudence Exam for Licensure in the Commonwealth of Massachusetts**

**2011                      Applied for Reciprocation of Pharmacy License from New Jersey to  
Commonwealth of Massachusetts**

**2009                      Certified by the American Pharmacy Association as an Immunizing Pharmacist**

**2002-2010              Briarmill Pharmacy, Brick, NJ**

#### **Associate pharmacist**

Responsible for filling and dispensing medications, counseling patients and fulfilling all requirements of a pharmacist as set forth by the New Jersey State Board of Pharmacy.

Supervised and managed store and pharmacy personnel.

Responsible for training pharmacy technicians and supporting staff.

Participated in community programs such as Pharmacy Brown Bag events and immunization clinics.

**2000-2003              Target Pharmacy, Brick, NJ**

#### **PRN Associate Pharmacist**

Responsible for filling and dispensing medications, counseling patients and fulfilling all requirements of a pharmacist as set forth by the New Jersey State Board of Pharmacy as well as supervision of all pharmacy personnel.

**2000-2002              Jackson Pharmacy, Jackson, NJ**

#### **Part Time Associate Pharmacist**

Responsible for filling and dispensing medications, counseling patients and fulfilling all requirements of a pharmacist as set forth by the New Jersey State Board of Pharmacy. Supervised store/pharmacy personnel.

**1999-2000              Brielle Pharmacy, Brielle, NJ**

#### **Part Time Associate Pharmacist**

Responsible for filling and dispensing medications, counseling patients and fulfilling all requirements of a pharmacist as set forth by the New Jersey State Board of Pharmacy. Supervised store/pharmacy personnel.



**1993-1999**                    **Tony's Family Pharmacy, Freehold, NJ**  
                                 **Millstone Family Pharmacy, Millstone, NJ**  
                                 **Chapel Hill Family Pharmacy, Jackson, NJ**  
**Full Time Associate Pharmacist (Rotating between 3 pharmacy locations)**  
**Pharmacist-In-Charge (Chapel Hill Family Pharmacy location)**  
Responsible for billing and reconciling 3rd party prescription plans.  
Responsible for filling and dispensing medications, counseling patients, logging all pharmacy scheduled medications, and meeting all the requirements as set forth for an associate pharmacist/pharmacist-in charge by the New Jersey State Board of Pharmacy.  
Responsible for training pharmacy technicians and supporting staff.  
Supervised all pharmacy and store personnel.

**1990-1993**                    **Drug Fair Pharmacy, Freehold, NJ**  
**Pharmacist-in-Charge**  
Total responsibility for the entire high volume pharmacy department. Supervising all pharmacy personnel (6+), responsible for recruitment, training, and enforcement of pharmacy policy and procedures.  
Purchasing and inventory of all narcotics. Responsible for all legal aspects including adhering to mandates set forth by the New Jersey State Board of Pharmacy. Liaison to upper management, responsible for all decision making within the department, including remodeling, displays, etc. Responsible for filling and dispensing medications, counseling patients and fulfilling all requirements of a pharmacist as set forth by the New Jersey State Board of Pharmacy.

**1985-1990**                    **Drug Fair Pharmacy, Freehold, NJ**  
**Pharmacy Technician while attending pharmacy school**

#### **EDUCATIONAL SERVICES RENDERED**

**1998**                    In-service program for physical, occupational and speech therapists for AT HOME THERAPY

**1994**                    "The importance of good nutrition, vitamins and good hygiene". A discussion at Millstone Millstone Elementary School, Millstone, NJ).

**1991-1993** Lectures and discussions on various topics ("Addictive drugs and their side effects, both short and long term") as well as Career Day workshops at Adelphia Elementary School and various Freehold Township Schools.

#### **REFERENCES**

**Will provide references upon request.**

**ITEM 3D: APPOINTMENTS – TOWN ADMINISTRATOR: JAKE RAMOS -  
PART TIME PUBLIC SAFETY DISPATCHER FOR THE GRAFTON  
POLICE DEPARTMENT**

I MOVE the Board vote to appoint Jake Ramos as a Part-Time Public Safety Dispatcher for the Grafton Police Department.

**NOTES:**

Mr. Ramos is being recommended by the Chief of Police and has been training with the Department on his own time.



# Grafton Police Department

---

28 Providence Road • Grafton, Massachusetts 01519  
Telephone: (508) 839-8517 • Fax: (508) 839-8562

*Normand A. Crepeau, Jr.*  
Chief of Police

**DATE:** February 1, 2018  
**TO:** Timothy P. McInerney - Town Administrator  
**SUBJECT:** Recommendation for Part-Time Public Safety Dispatcher

As you are aware, the Grafton Police Department has been recruiting for qualified individuals to supplement the pool of part-time public safety dispatchers.

Jake Ramos has been training with the Grafton Police Department on his own time in the hope of becoming a part-time dispatcher. Jake has obtained all requisite qualifications for public safety dispatcher including PowerPhone Emergency Medical Dispatch, E-911 Vesta Pallas/Next Generation 911 training, APCO Public Safety Telecommunicator I and CPR certifications.

Based on reviews from dispatchers and officers who have worked with Jake while he was training, I recommend that Jake Ramos of Grafton, MA be appointed as a part-time public safety dispatcher for the Grafton Police Department.

If you have any questions or require further information, please do not hesitate to contact me.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Normand A. Crepeau, Jr.", is written over a horizontal line.

Normand A. Crepeau, Jr.  
Chief of Police

**NEW BUSINESS ITEM 4A: LIBRARY PLANNING AND BUILDING  
COMMITTEE RECOMMENDATION FOR OWNERS PROJECT  
MANAGER – LIBRARY RENOVATION**

I MOVE the Board vote to authorize the Town Administrator to negotiate a contract with DA Sullivan as the Owners Project Manager for the Library Renovations.

**NOTES:**

The Library Planning and Building Committee is recommending DA Sullivan for the OPM Position.



# TOWN OF GRAFTON

GRAFTON MEMORIAL MUNICIPAL CENTER  
30 PROVIDENCE ROAD  
GRAFTON, MA 01519

## Library Planning and Building Committee

February 2, 2018



Mr. Bruce W. Spinney III, Chairman  
Board of Selectmen  
30 Providence Road  
Grafton, MA 01519

Dear Chairman Spinney:

The Library Planning and Building Committee requests that the Board of Selectmen directs the Town Administrator to negotiate with DA Sullivan, the committee's top-ranked firm, to work as the Owners Project Manager for the Library Renovation and Expansion Project.

Sincerely,

John R. Stephens  
Clerk

**NEW BUSINESS 4B: READ AND VOTE TO ALLOW CHAIR TO SIGN –  
ARBOR DAY PROCLAMATION – APRIL 27, 2018.**

Clerk Reads the Proclamation

I MOVE the Board vote to sign the Arbor Day Proclamation and declaring April 27, 2018 as Arbor Day.

# Arbor Day Proclamation

- Whereas:** In the year 1646, in the Town of Boston of the Massachusetts Bay Colony, the first recorded public tree planting in the new world took place as a community effort involving men, woman and children; and
- Whereas:** Arbor day which was begun 146 years ago by J. Sterling Morton, is observed traditionally in Massachusetts on the last Friday in April by the planting of trees as a living reminder that all citizens bear the responsibility of stewardship; and
- Whereas:** Trees can moderate the temperature, cut heating and cooling costs, clean the air, produce oxygen, lower the greenhouse effect, and provide habitat for wildlife; and
- Whereas:** Trees increase property values, enhance the economic viability of business areas, and beautify our communities; and
- Whereas:** Trees, wherever they are planted, are a source of joy and spiritual reward,

**NOW, THEREFORE,** The Board of Selectmen with the Town Administrator, in accordance with the General Laws, does hereby proclaim that April 27, 2018 to be

## ARBOR DAY

And urge the citizens of Grafton to support efforts to protect our trees and woodlands and to support community tree care programs; and further, we urge all citizens to plant trees, and otherwise take cognizance of this event and participate fittingly in its observance.

Signed by:

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Bruce W. Spinney III - Chairman

**NEW BUSINESS 4C: VOTE TO APPROVE – ONE DAY BEER AND WINE LICENSES – FEBRUARY 7, MARCH 7, MARCH 22, APRIL 4, JUNE 19 AND JUNE 26, 2018 – CUMMINGS SCHOOL OF VETERINARY MEDICINE AT TUFTS UNIVERSITY**

I MOVE the Board vote to approve the one-day beer and wine licenses for February 7, March 7, March 22, April 4, June 19 and June 26, 2018 2018 for the Cummings School of Veterinary Medicine at Tufts University.

**NOTES:**

Jean Potete will be present on 2/6. Applications are for the following events:

February 7: Scientific Seminar, 15-20 People, 4:15 – 5:15 pm

March 7: Scientific Seminar, 15-20 People, 4:15 – 5:15 pm

March 22: Dr. Boudrieau Retirement – Kohnstamm Conf. Room / Admin Building at 3:30-5:00 pm

April 4: Scientific Seminar, 15-20 People, 4:15 – 5:15 pm

June 19: Residents Research Day – Varis Lecture Hall and Bumpus Lobby at 3:30 – 7:30 pm

June 26: Residents/Intern Graduation Event Residents Research Day – Varis Lecture Hall and Bumpus Lobby at 3:30 – 7:30 pm



DATE: January 17, 2018

Company Name: \_\_\_\_\_

Application for and/or renewal of Town Licenses. Please complete both sides and return to the Board of Selectmen with your payment.

**\*\* The Board of Selectmen meet on the first and third Tuesday of every month. If your application and/or renewal is not received and processed by Noon on Wednesday prior to the Selectmen's meeting on said Tuesday, your request will be delayed until the next scheduled meeting.**

**SPECIAL NOTICE.** If you use scales or measures, you must have these devices tested annually by the Sealer of Weights and Measures in accordance with Chapter 9B of the Massachusetts General Laws.

Campus Wide WIP Seminars - VLH, Large Animal Hospital, 4:15 to 5:15 PM

Date(s) of Function ~~Feb. 7~~, March 7 and April 4

Location of Function See above

MAY 2, 2018

To the Honorable Board of Selectmen  
Town of Grafton, Massachusetts

I hereby respectfully make application for a Renewal ( ) / Original ( ) license as indicated by (X), for which the fee is enclosed.

- |  |                                      |
|--|--------------------------------------|
| ( ) Garage Class _____ (\$100)   | ( ) Music (\$10)                     |
| ( ) Peddler (\$25.00)  | ( ) Common Victuallers (\$25)        |
| ( ) Pool Room, _____ tables at (\$25) each   | ( ) Innholders (\$25)                |
| ( ) Bowling, _____ alleys at (\$25) each   | (X) One Day Beer & Wine (\$25) x [3] |
| ( ) Auctioneer (\$25)  | ( ) One Day All Alcoholic (\$25)     |
| ( ) One Day Auctioneer (\$10)  | ( ) Second Hand Articles (\$40)      |
| ( ) Pinball (\$30). Include name and manufacturer of machine below. If more space is needed, please use reverse side |                                      |

Business Name: Cummings Associate Dean for Research Office

License in name of: Trena Haroutunian

Name: \_\_\_\_\_

Title: Program Assistant for Associate Dean for Research

Manufacturer: \_\_\_\_\_

Business Address: Associate Dean for Research  
Cummings School of Veterinary Medicine at Tufts University  
200 Westboro Road  
North Grafton, MA 01536-1895

Phone No.: 508-839-8788 Email: [trena.haroutunian@tufts.edu](mailto:trena.haroutunian@tufts.edu)

Residence: \_\_\_\_\_ N/A

Phone No. \_\_\_\_\_ N/A

Scientific Seminar  
15-20 ppl.

Signature of Applicant:

Trena Haroutunian

PLEASE COMPLETE THE REVERSE SIDE

Pursuant to Massachusetts General Laws, Chapter 62C, Section 49A. I certify under the penalties of perjury that, to my best knowledge and belief, I have filed all State tax returns and paid all State taxes required under law.

Trustees of Tufts College, c/o Cummings School of Veterinary Medicine Dean's Office

(Print) Name (of individual or Corporation as applicable)

200 Westboro Road

Street Address

North Grafton

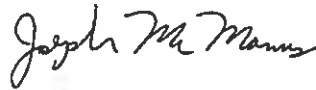
MA

01536

City/Town

State

Zip Code



Executive Associate Dean

\* Signature of Individual or  
Corporate Name (mandatory)

Re: Corporate Officer  
(mandatory, if applicable)

**RECEIVED**

\*\* Social Security No. (voluntary) or  
Federal Identification Number

\* This license will not be issued unless this certification clause is signed by the applicant.

\*\* Your Social Security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass. G.L. c 62s. 49A.

Date: 1-17-18

**Haroutunian, Trena M.**

---

**From:** Poteete, Jean  
**Sent:** Wednesday, January 17, 2018 11:34 AM  
**To:** Roberts, Donna; Haroutunian, Trena M.  
**Subject:** RE: One Beer and Wine Form WIP Events 2018

Hi Trena,

Please sign this version and send a copy to me, then bring it to the Selectmen's office in municipal center with:

- (1) A check for \$75.00
- (2) A copy of your TIP certification
- (3) A copy of Tufts certificate of insurance.

Make sure the town administrator/assistant schedules the application for consideration at the next Board of Selectmen's meeting. I think it is scheduled for Feb. 6<sup>th</sup>.

Thanks,  
Jean

---

**From:** Poteete, Jean  
**Sent:** Wednesday, January 17, 2018 11:19 AM  
**To:** Roberts, Donna <Donna.Roberts@tufts.edu>; Haroutunian, Trena M. <trena.haroutunian@tufts.edu>  
**Subject:** RE: One Beer and Wine Form WIP Events 2018

Hi Trena,

Please use this version – I added the date at the end. It also needs your signature again, so please sign this, and send us the Final version you will be taking to the Selectmen's office in Municipal Center with the \$75.00 check.

Let me know if you have any questions.

Thanks,  
Jean

---

**From:** Roberts, Donna  
**Sent:** Wednesday, January 17, 2018 11:14 AM  
**To:** Haroutunian, Trena M. <[Trena.Haroutunian@tufts.edu](mailto:Trena.Haroutunian@tufts.edu)>  
**Cc:** Poteete, Jean <[Jean.Poteete@tufts.edu](mailto:Jean.Poteete@tufts.edu)>  
**Subject:** One Beer and Wine Form WIP Events 2018

Hi Trena.

Thanks for sending the Word version. Attached is the document with Joe's electronic signature.

Donna



eTIPS On Premise 2.0

Issued:

10/18/2015

ID#:

4106924

SSN:

XXX-XX-XXXX

Expires:

10/18/2018

D.O.B.:

XX/XX/XXXX

Trena Haroutunian

[Redacted]  
[Redacted]

For service visit us online at [www.gettips.com](http://www.gettips.com)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/26/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marsh USA Inc. 1717 Arch Street Philadelphia, PA 19103-2797 Attn: Philadelphia.Certs@marsh.com Fax:212-948-0360	<b>CONTACT NAME:</b> <b>PHONE (A/C No. Ext):</b> <b>E-MAIL ADDRESS:</b> <b>FAX (A/C No.):</b>
J09254-GAUPr-17-18	<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A : Pinnacle Consortium of Higher Ed VT RRRG INSURER B : N/A INSURER C : N/A INSURER D : INSURER E : INSURER F :
<b>INSURED</b> TRUSTEES OF TUFTS COLLEGE ATTN: BRET MURRAY 168 HOLLAND STREET SOMERVILLE, MA 02144	<b>NAIC #</b> 11980 N/A N/A   

**COVERAGES** **CERTIFICATE NUMBER:** CLE-005190702-05 **REVISION NUMBER:** 3

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		PCHE2017-14	07/01/2017	07/01/2018	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ 2,500 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Town of Grafton is named as an additional insured per written agreement. Host Liquor Liability is included under the General Liability policy.

## CERTIFICATE HOLDER

Town of Grafton  
30 Providence Road  
Grafton, MA 01519

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
of Marsh USA Inc.

Manashi Mukherjee

*Manashi Mukherjee*

© 1988-2014 ACORD CORPORATION. All rights reserved.

Cummings School of Veterinary Medicine at Tufts University  
Department of Clinical Sciences

DATE: December 11, 2017

Application for and/or renewal of Town Licenses. Please complete both sides and return to the Board of Selectmen with your payment.

**\*\* The Board of Selectmen meet on the first and third Tuesday of every month. If your application and/or renewal is not received and processed by Noon on Wednesday prior to the Selectmen's meeting on said Tuesday, your request will be delayed until the next scheduled meeting.**

**SPECIAL NOTICE.** If you use scales or measures, you must have these devices tested annually by the Sealer of Weights and Measures in accordance with Chapter 9B of the Massachusetts General Laws.

Date(s) of Function	Location of Function
1. March (TBD), 2018 (Dr. Boudrieau retirement)	Kohnstamm Conf Room/Admin Bldg 3:30-5 p.m.
2. Tuesday, June 19, 2018 (Resid Research Day)	Varis Lecture Hall and Bumpus Lobby 3:30-7:30pm
3. Tuesday, June 26, 2018 (Resid/Intern Graduation event)	Varis Lecture Hall and Bumpus Lobby 3:30-7:30pm

To the Honorable Board of Selectmen  
Town of Grafton, Massachusetts

I hereby respectfully make application for a Renewal ( ) / Original ( ☒ ) license as indicated by (X), for which the fee is enclosed.

- |  |   |
|--|---|
| ( ) Garage Class _____ (\$100)   | ( ) Music (\$10)                              |
| ( ) Peddler (\$25.00)  | ( ) Common Victuallers (\$25)                 |
| ( ) Pool Room, _____ tables at (\$25) each   | ( ) Innholders (\$25)                         |
| ( ) Bowling, _____ alleys at (\$25) each   | ( X ) One Day Beer & Wine (\$25) x [3 events] |
| ( ) Auctioneer (\$25)  | ( ) One Day All Alcoholic (\$25)              |
| ( ) One Day Auctioneer (\$10)  | ( ) Second Hand Articles (\$40)               |
| ( ) Pinball (\$30). Include name and manufacturer of machine below. If more space is needed, please use reverse side |   |

Business Name: Cummings Dept. of Clinical Sciences

License in name of: Jennifer Ebert

Name: \_\_\_\_\_

Title: Department Manager

Manufacturer: \_\_\_\_\_

Business Address: Dept. of Clinical Sciences  
Cummings School of Veterinary Medicine at Tufts University  
200 Westboro Road  
North Grafton, MA 01536-1895

Phone No.: \_\_\_\_\_

Residence: \_\_\_\_\_ N/A

Phone No. \_\_\_\_\_ N/A

Signature of Applicant: \_\_\_\_\_

*Jennifer Ebert*

PLEASE COMPLETE THE REVERSE SIDE

Pursuant to Massachusetts General Laws, Chapter 62C, Section 49A. I certify under the penalties of perjury that, to my best knowledge and belief, I have filed all State tax returns and paid all State taxes required under law.

Trustees of Tufts College, c/o Cummings School of Veterinary Medicine Dean's Office

(Print) Name (of individual or Corporation as applicable)

200 Westboro Road

Street Address

North Grafton

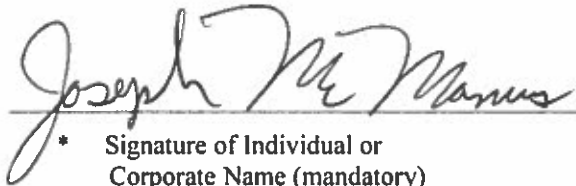
MA

01536

City/Town

State

Zip Code

  
\* Signature of Individual or  
Corporate Name (mandatory)

Executive Associate Dean

Re: Corporate Officer  
(mandatory, if applicable)

FEIN: 042103634

\*\* Social Security No. (voluntary) or  
Federal Identification Number

\* This license will not be issued unless this certification clause is signed by the applicant.

\*\* Your Social Security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass. G.L. c 62s. 49A.

Date:

1/2/18



eTIPS On Premise 2.0

Issued:

10/18/2015

EXP:

4/10/2024

D.O.B.

XX/XX/XXXX

XX-XX-XXXX

10/18/2015

Theresa Henderson

Haverhill, MA 01830-1140

For service visit us online at [www.gstips.com](http://www.gstips.com)





**GRAFTON**  
Massachusetts

Nicole Larson <larsonn@graffton-ma.gov>

## Request for approval of 3- One Day Beer and Wine licenses at Cummings Veterinary School

Ebert, Jennifer L. <Jennifer.Ebert@tufts.edu>  
To: "LarsonN@graffton-ma.gov" <LarsonN@graffton-ma.gov>

Wed, Jan 17, 2018 at 3:30 PM

Good afternoon, Nicole:

Yesterday I submitted an application form to you for approval by the Board of Selectmen for (3) One Day beer and wine licenses for upcoming events at Cummings School of Veterinary Medicine, sponsored by the Department of Clinical Sciences. I would like to provide you with some additional information to assist in the review.

1. A reception is being planned for Thursday, March 22, 2018 for Dr. Randy Boudrieau who is retiring after 34 years of service to the department and school. We open this event to all faculty and staff to recognize Randy's achievements, teaching and service in the Surgery service. Randy's former residents and family will also be invited. The reception will be held in the Kohnstamm Conference room in the Administration Building from 3:30 pm – 5:00pm. A flyer from a previous retirement event is attached.
2. Our 14<sup>th</sup> annual Resident Research Day is scheduled for Tuesday, June 19, 2018, beginning at 3:30pm with refreshments being served before the start of the event, and then offered during the intermission (around 5:30pm). Alcohol would stop being offered following intermission. This event spotlights residents who have completed their research projects, and results are presented to an audience of faculty, staff and students through posters or lectures. Company sponsors are often obtained to support this event. Last year's Resident Research Day flyer is attached for your information.
3. The annual Resident and Intern Graduation event is scheduled for Tuesday, June 26, 2018, also beginning at 3:30pm. Refreshments are served before the start of the ceremony, and also available during the intermission. This event celebrates the residents and interns who have completed their programs in Clinical Sciences, and this event is well-attended by faculty and staff across the campus. Each resident and intern is congratulated and presented with of his/her certificate in the specialty, as well as a small gift. Sponsors are usually obtained to help fund this event. Last year's program is attached for your information.

If there are any questions prior to the meeting, please contact me. Thank you for your assistance.

Jennifer Ebert, Department Manager

Department of Clinical Sciences

Cummings School of Veterinary Medicine at Tufts University

200 Westboro Road

No. Grafton, MA 01536

(508) 887-4810 (tele)

(508) 839-7922 (fax)

# SAY IT ISN'T SO!



🐾 Dr. Nicholas Dodman is retiring 🐾  
Please join us for a reception in his honor on ~~Monday, June 27~~  
3:30 to 5 p.m. in Kohnstamm Conference Room. All invited!

*Example of previous retirement!*

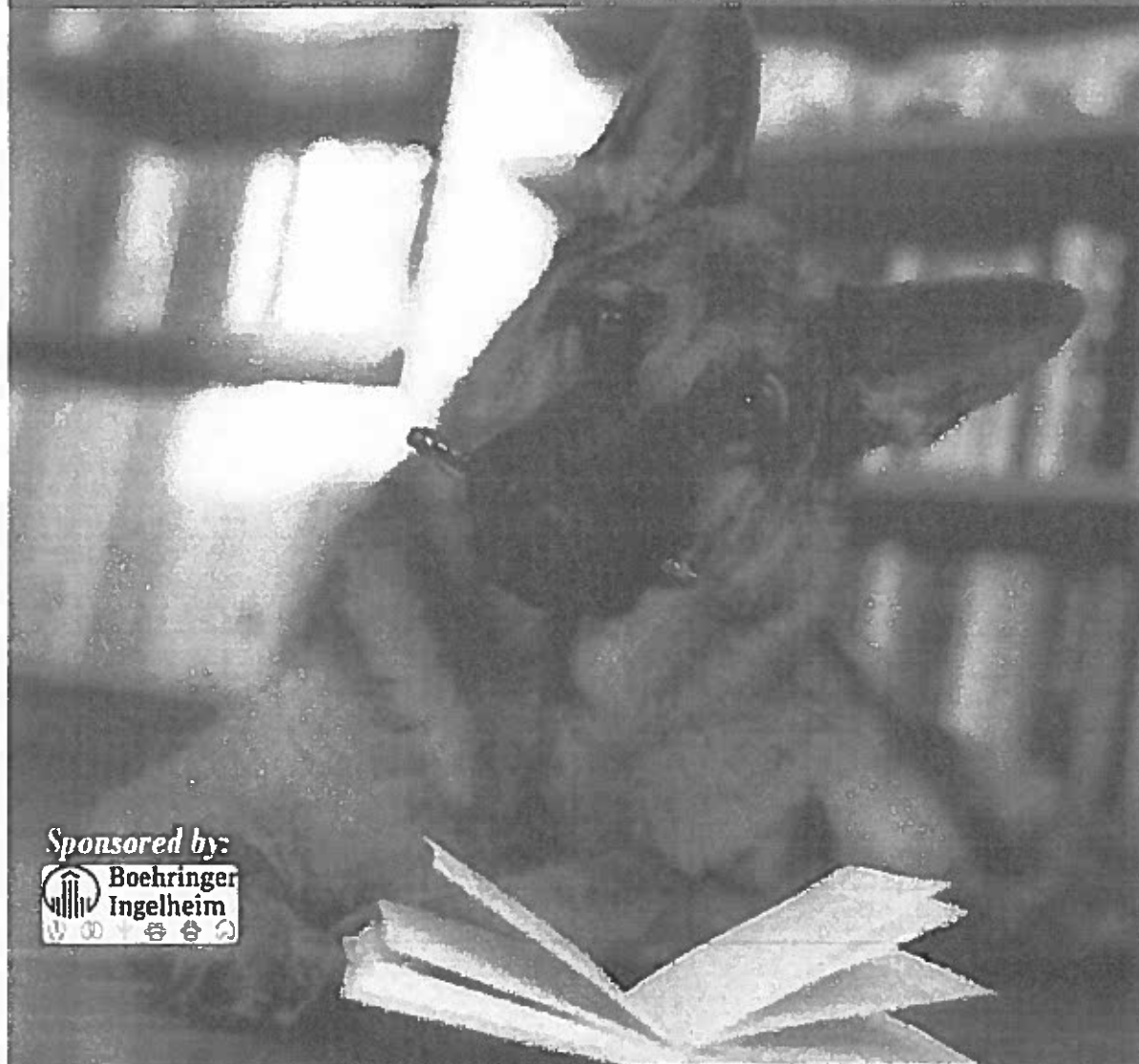
PLEASE JOIN US...

13<sup>TH</sup> ANNUAL

Georgetown School  
of Veterinary Medicine

## RESIDENT RESEARCH DAY

TUESDAY, JUNE 20, 2017, 3:30-7:30 P.M.



Sponsored by:  
 **Boehringer  
Ingelheim**

Varis Lecture Hall & Bumpus Lobby  
Reception and Poster Session at 3:30 p.m.  
Refreshments will be served

# RESIDENCIES (continued)

## EMERGENCY/CRITICAL CARE

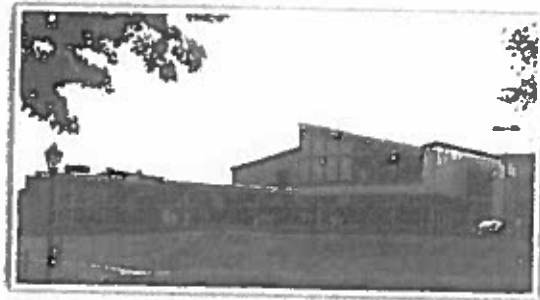
Program Director: Dr. Armelle de Laforcade  
Residents: Dr. Amy Brida  
Dr. Tovah Dorsey  
Dr. Lindsey Fejfar  
Dr. Meghan (O'Rourke) Vaught

## DIAGNOSTIC IMAGING

Program Director: Dr. Mauricio Solano  
Residents: Dr. Stacie Aarsvold  
Dr. Marina Mavromatis

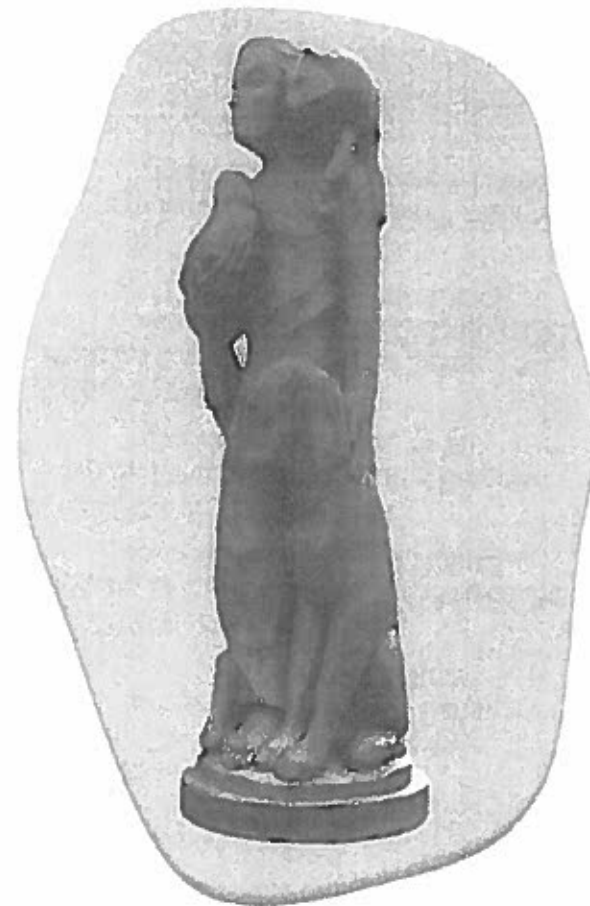
## DERMATOLOGY

Program Director: Dr. Lluís Ferrer  
Resident: Dr. Christine Zewe



**Tufts**  
UNIVERSITY

Cummings School  
of Veterinary Medicine



*Resident & Intern Graduation*  
• June 27th, 2017 •

Sponsored by

**XARATANA** and  
THERAPEUTICS

**Virbac**

## AWARD PRESENTATIONS

- 🐾 JULES AND LUCY SILVER ANIMAL BEDSIDE MANNER AWARD
- 🐾 CLINICAL SCIENCES EXCELLENCE IN TEACHING AWARD
- 🐾 VETERINARY SCHOLARSHIP TRUST OF NEW ENGLAND AWARD FOR ACADEMIC EXCELLENCE

## INTERNSHIPS

### ZOOLOGICAL COMPANION ANIMAL MEDICINE

Program Director: Dr. Jennifer Graham  
Intern: Dr. Joanna Webb

### SMALL ANIMAL MEDICINE ROTATING

Program Director: Dr. Lilian Cornejo  
Interns: Dr. Marie Burneko  
Dr. Karah Burns  
Dr. Miranda Gallo  
Dr. Samantha Kochie  
Dr. Kaila Rizzo  
Dr. Rebecca Stevens  
Dr. Michael Thomas Taney

### LARGE ANIMAL SURGERY

Program Director: Dr. Thomas Jenei  
Intern: Dr. Sarah Gray

### LARGE ANIMAL MEDICINE/MASSACHUSETTS EQUINE CLINIC

Program Director: Dr. Melissa Mazan  
Interns: Dr. Jennifer Cassano  
Dr. Jennifer Heiba

### LARGE ANIMAL AMBULATORY MEDICINE & SURGERY

Program Director: Dr. Julia Wilkinson  
Intern: Dr. Addie Felten

## SPECIALTY INTERNSHIPS

### NEUROLOGY

Program Director: Dr. Dominik Faissler  
Intern: Dr. Laura Scoda

## SPECIALTY INTERNSHIPS (continued)

### EMERGENCY/CRITICAL CARE

Program Director: Dr. Armelle de Laforcade  
Intern: Dr. Claudia Davila

### DERMATOLOGY

Program Director: Dr. Lluís Ferrer  
Intern: Dr. Endya High

## RESIDENCIES

### SMALL ANIMAL SURGERY

Program Director: Dr. Ray Kudej  
Residents: Dr. Jessica Baron  
Dr. Ryan Birks

### SMALL ANIMAL RADIATION ONCOLOGY

Program Director: Dr. Michele Keyerleber  
Resident: Dr. Molly Holmes

### SMALL ANIMAL MEDICINE ONCOLOGY

Program Director: Dr. Kristine Burgess  
Resident: Dr. Kelly Kezer

### SMALL ANIMAL MEDICINE

Program Director: Dr. Mary Labato  
Residents: Dr. Erin Galemore (8/11/17)  
Dr. Denise Kelley

### OPHTHALMOLOGY

Program Director: Dr. Stefano Pizzirani  
Resident: Dr. Alexander LoPinto

### MADDIE'S SHELTER MEDICINE

Program Director: Dr. Emily McCobb  
Resident: Dr. Chelsea Reinhard (8/18/17)

### LARGE ANIMAL MEDICINE

Program Director: Dr. Daniela Bedenice  
Resident: Dr. Claire Dixon

(continued next page)

**NEW BUSINESS 4I: VOTE TO APPROVE – ONE DAY BEER AND WINE  
LICENSE – FEBRUARY 9<sup>TH</sup> & 10<sup>TH</sup>, 2018 – Apple Tree Arts**

I MOVE the Board vote to approve the one-day beer and wine license on February 9<sup>th</sup> & 10<sup>th</sup>, 2018 for Apple Tree Arts.

**NOTES:**

Elizabeth Colognesi (Call-on-nee-zi) will be in attendance on 2/6. The event is an interactive murder mystery performed by Apple Tree Arts.

DATE: 1/25/18

Apple Tree Arts  
Company Name/Applicant Name

Application for and/or renewal of Town Licenses. Please complete both sides and return to the Board of Selectmen with your payment.

**\*\* The Board of Selectmen meet on the first and third Tuesday of every month. If your application and/or renewal is not received and processed by Noon on Wednesday prior to the Selectmen's meeting on said Tuesday, your request will be delayed until the next scheduled meeting.**

SPECIAL NOTICE. If you use scales or measures, you must have these devices tested annually by the Sealer of Weights and Measures in accordance with Chapter 9B of the Massachusetts General Laws.

2/9/18 - 2/10/18  
Date(s) of Function

One Grafton Common  
Location of Function

To the Honorable Board of Selectmen  
Town of Grafton, Massachusetts

I hereby respectfully make application for a Renewal ( ) / Original (✓) license as indicated by (X), for which the fee is enclosed.

- |  |                                  |
|--|----------------------------------|
| ( ) Garage Class _____ (\$100)   | ( ) Music/Entertainment (\$10)   |
| ( ) Peddler (\$25.00)  | ( ) Common Victuallers (\$25)    |
| ( ) Pool Room, _____ tables at (\$25) each   | ( ) Innholders (\$25)            |
| ( ) Bowling, _____ alleys at (\$25) each   | (✓) One Day Beer & Wine (\$25)   |
| ( ) Auctioneer (\$25)  | ( ) One Day All Alcoholic (\$25) |
| ( ) One Day Auctioneer (\$10)  | ( ) Second Hand Articles (\$40)  |
| ( ) Pinball (\$30). Include name and manufacturer of machine below. If more space is needed, please use reverse side |                                  |

Name: \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Business Name: Apple Tree Arts

License in name of: Donna Blanchard

Title: Executive Director

Business Address: One Grafton Common  
Grafton, MA 01519

Phone No.: 508-839-4286

Residence: [REDACTED]  
Grafton, MA 01519

Phone No. [REDACTED]

Signature of Applicant: Donna Blanchard

PLEASE COMPLETE THE REVERSE SIDE

Pursuant to Massachusetts General Laws, Chapter 62C, Section 49A. I certify under the penalties of perjury that, to my best knowledge and belief, I have filed all State tax returns and paid all State taxes required under law.

Apple Tree Arts

(Print) Name (of individual or Corporation as applicable)

One Grafton Common

Street Address

Grafton

City/Town

MA

State

01519

Zip Code

Donna Blasko

\* Signature of Individual or  
Corporate Name (mandatory)

Re: Corporate Officer  
(mandatory, if applicable)

[REDACTED]

\*\* Social Security No. (voluntary) or  
Federal Identification Number

\* This license will not be issued unless this certification clause is signed by the applicant.

\*\* Your Social Security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass. G.L. c 62s. 49A.

Date: 1/25/18





APPLE TREE ARTS *Presents*

# MURDER'S in the HEIR



**An audience interactive murder mystery.**

*When the heirs to the tyrannical billionaire Simon Starkweather are gathered under one roof, the stage becomes set for the perfect murder mystery.*

*But who's the killer?*

*The play's unique ending is determined each night by the audience.*

Appetizers and desserts will be served.

Beer and wine will be available at the cash bar.

**Performances Friday and Saturday,  
February 9th and 10<sup>th</sup> at 7:00 p.m.  
in The Great Hall at Apple Tree Arts  
Tickets \$20 at [www.appletreearts.org](http://www.appletreearts.org)**



eTIPS On Premise 3.0

**CERTIFIED**

Issued: 1/16/2018

Expires: 1/16/2021

ID#: 4708418

Elizabeth Colognesi

[REDACTED]  
[REDACTED]

For service visit us online at [www.gettips.com](http://www.gettips.com)

**NEW BUSINESS 4J: VOTE TO EXERCISE RIGHT OF FIRST REFUSAL**  
**– 20 CREEPER HILL ROAD – REQUEST FOR REMOVAL FROM**  
**CHAPTER 61A**

I MOVE the Board vote to waive the right for first of refusal for the purchase of 20 Creeper Hill Road.

**NOTES:**

All required documentation has been received. Recommendations from Planning, Conservation and Assessors were in favor of 

waiving our first right to refusal.
-------------------------------------

11/28/2017



Town of Grafton  
Board of Selectmen  
30 Providence Road  
Grafton, MA 01519

Dear Sirs:

I am in the process of settling the estate of my father, Francis Poulin, and the property included in his estate. I have currently listed approximately 10 acres of land (3 lots) at 20 Creeper Hill Road for sale with Coldwell Banker realtor Thomas Rheault. This property is zoned as 61A, agricultural use.

I understand the Town of Grafton has right to purchase this land and match any offer I receive within 120 days from this notification to exercise this option.

Before I agree to any sale, I need to determine taxes owed to the Town of Grafton upon sale of this property. Please provide this information, so that I may proceed to make arrangements.

Sincerely,

A handwritten signature in dark ink, appearing to read "DPoulin", with a long horizontal flourish extending to the right.

Deborah Poulin  
Administrator, Francis Poulin Estate

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]



cc: M. Oliver  
G. Kremer

**TOWN OF GRAFTON  
ROLLBACK**

NAME        **POULIN FRANCIS**

ADDRESS    **18 Creeper Hill**  
PARCEL:    **10-0-24.0**

NOV 30,2017

TOTAL LAND AREA:                      0.48  
TOTAL REMOVED FROM CHAPTER 61A:    0.48

YEAR	TOTAL TAXES SAVED	DATE OF BILLING	PAYOFF DATE	# OF DAYS	TAXES PER PERIOD	INTEREST RATE	ACCRUED INTEREST	PRINCIPAL+ INTEREST
* *****								
2	FY14	\$497.48	02-Aug-13	30-Jan-18	1642	\$124.37	5.00%	\$152.73
			01-Nov-13	30-Jan-18	1551	\$124.37	5.00%	\$151.16
			01-Feb-14	30-Jan-18	1459	\$124.37	5.00%	\$149.57
			02-May-14	30-Jan-18	1369	\$124.37	5.00%	\$148.02
				30-Jan-18				
2	FY15	\$506.25	01-Aug-14	30-Jan-18	1278	\$126.56	5.00%	\$149.03
			01-Nov-14	30-Jan-18	1186	\$126.56	5.00%	\$147.41
			01-Feb-15	30-Jan-18	1094	\$126.56	5.00%	\$145.79
			01-May-15	30-Jan-18	1005	\$126.56	5.00%	\$144.23
				30-Jan-18				
2	FY16	\$517.23	01-Aug-15	30-Jan-18	913	\$129.31	5.00%	\$145.70
			01-Nov-15	30-Jan-18	821	\$129.31	5.00%	\$144.05
			01-Feb-16	30-Jan-18	729	\$129.31	5.00%	\$142.40
			01-May-16	30-Jan-18	639	\$129.31	5.00%	\$140.78
				30-Jan-18				
2	FY17	\$1,371.04	01-Aug-16	30-Jan-18	547	\$342.76	5.00%	\$368.80
			01-Nov-16	30-Jan-18	455	\$342.76	5.00%	\$364.42
			03-Feb-17	30-Jan-18	361	\$342.76	5.00%	\$359.95
			01-May-17	30-Jan-18	274	\$342.76	5.00%	\$355.80
				30-Jan-18				
2	FY18	\$1,612.55	01-Aug-17	30-Jan-18	182	\$403.14	5.00%	\$413.33
			03-Nov-17	30-Jan-18	88	\$403.14	5.00%	\$408.06
			30-Jan-18	30-Jan-18	0	\$403.14	5.00%	\$403.14
			30-Jan-18	30-Jan-18	0	\$403.14	5.00%	\$403.14
TOTAL ROLLBACK								\$4,837.52
CFT FEE								\$6.00

NOV 30, 2017

CFT FEE	\$6.00
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120 days → April 5th, 2018

## GREATER BOSTON REAL ESTATE BOARD

## OFFER TO PURCHASE REAL ESTATE

TO Owner of Record

(Seller and Spouse)

20 Creeper Hill Rd  
North Grafton, MA 01536-1402

Date December 1, 2017

Heisler & Mattson Properties  
182 Turnpike Rd, STE 209From the Westborough, MA 01581  
Office of:

The property herein referred to is identified as follows: 20 Creeper Hill Rd, North Grafton, MA 01536-1402

MLS # 72257749

Special provisions (if any) re fixtures, appliances, etc.

(Buyers)

hereby offer to buy said property, which has been offered to me by Heisler &amp; Mattson Properties and CBRB Worcester Park Ave

as the Broker(s) under the following terms and conditions:

CHECK ONE:

☒ Check, subject to collection☐ Cash

1. I will pay therefore \$400,000.00, of which

(a) \$ 1,000.00

is paid herewith as a deposit to bind this Offer

(b) \$19,000.00

is to be paid as an additional deposit upon the execution of the Purchase and Sale Agreement provided for below.

(c) \$-balance

is to be paid at the time of delivery of the Deed in cash, or by certified, cashier's, treasurer's or bank check(s)

(d) \$

\$

(e) \$400,000.00

Total Purchase Price

2. This Offer is good until ☐ A.M. ☐ P.M. on Presentation at or before which time a copy hereof shall be signed by you, the Seller and your (husband) (wife), signifying acceptance of this Offer, and returned to me forthwith, otherwise this Offer shall be considered as rejected and the money deposited herewith shall be returned to me forthwith.3. The parties hereto shall, on or before ☐ A.M. ☐ P.M. on 12 days from A/O execute the applicable Standard Form Purchase and Sale Agreement recommended by the Greater Boston Real Estate Board or any form substantially similar thereto, which, when executed, shall be the agreement between the parties hereto.

4. A good and sufficient Deed, conveying a good and clear record and marketable title shall be delivered at 12:00 Noon on \*\*\* at the appropriate Registry of Deeds, unless some other time and place are mutually agreed upon in writing.

5. If I do not fulfill my obligations under this Offer, the above mentioned deposit shall forthwith become your property without recourse to either party. Said deposit shall be held by CBRB Worcester Park Ave as escrow agent subject to the terms hereof provided however that in the event of any disagreement between the parties, the escrow agent may retain said deposit pending instructions mutually given in writing by the parties. A similar provision shall be included in the Purchase and Sale Agreement with respect to any deposit held under its terms.

6. Time is of the essence hereof.

7. Disclosures: For one to four family residences, the Buyer hereby acknowledges receipt of the Home Inspectors' Facts for Consumers brochure produced by the Office of Consumer Affairs. For residential property constructed prior to 1978, Buyer must also sign Lead Paint "Property Transfer Notification."

8. The initialed riders, if any, attached hereto are incorporated herein by reference. Additional terms and conditions, if any:

\*\*\*Closing within 30 days of 61A release by town of Grafton. Conditional on 6 ANR lots as per buyers engineer. Conditional on clean 21E.

NOTICE: This is a legal document that creates binding obligations. If not understood, consult an attorney. WITNESS MY HAND AND SEAL

Buyer Ted Gowdy

12/01/2017 16:35:31

Buyer

Address/City/State/Zip

Phone Numbers (Work &amp; Home)

Receipt of deposit check for transmittal by: (Agent/Facilitator)

Check shall not be deposited unless offer is accepted.

This Offer is hereby accepted upon the foregoing terms and conditions at

☐ A.M. ☐ P.M. on

WITNESS my (our) hand(s) and seal(s)

Francis Paulin Estate

12/01/2017  
04:14 PM EST

Seller Owner of Record

Seller (or spouse)

Date

## RECEIPT FOR DEPOSIT

Received from Ted Gowdy

Buyer the sum of \$

1,000.00

as deposit under the terms

and conditions of above Offer, to be held by

CBRB Worcester Park Ave

as escrow agent.

Under regulations adopted pursuant to the Massachusetts license law:  
All offers submitted to brokers or salespeople to purchase real property  
that they have a right to sell shall be conveyed forthwith to the owner  
of such real property.

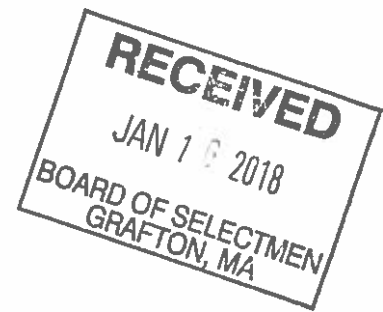
Agent for Seller

© 1982-2007 GREATER BOSTON REAL ESTATE BOARD All rights reserved.  
Form ID: RA101



01/16/2018

Town of Grafton  
30 Providence Road  
Grafton, MA 01519



To Board of Selectman:

I am in the process of settling the estate of my father, Francis Poulin, and the property included in his estate.

We have accepted a conditional offer for \$400,00.00 on approximately 10 acres of land (3 lots) at 20 Creeper Hill Road listed with Coldwell Banker realtor Thomas Rheault. This property is zoned as 61A, agricultural use. I have included the Offer to Purchase.

I understand the Town of Grafton has right to purchase this land and match any offer I receive within 120 days from this notification to exercise this option. Initial Letter of Intent was distributed to the Town on Nov 29, 2017.

Sincerely,

A handwritten signature in dark ink, appearing to read "D. Poulin", with a long horizontal flourish extending to the right.

Deborah Poulin  
Administrator, Francis Poulin Estate

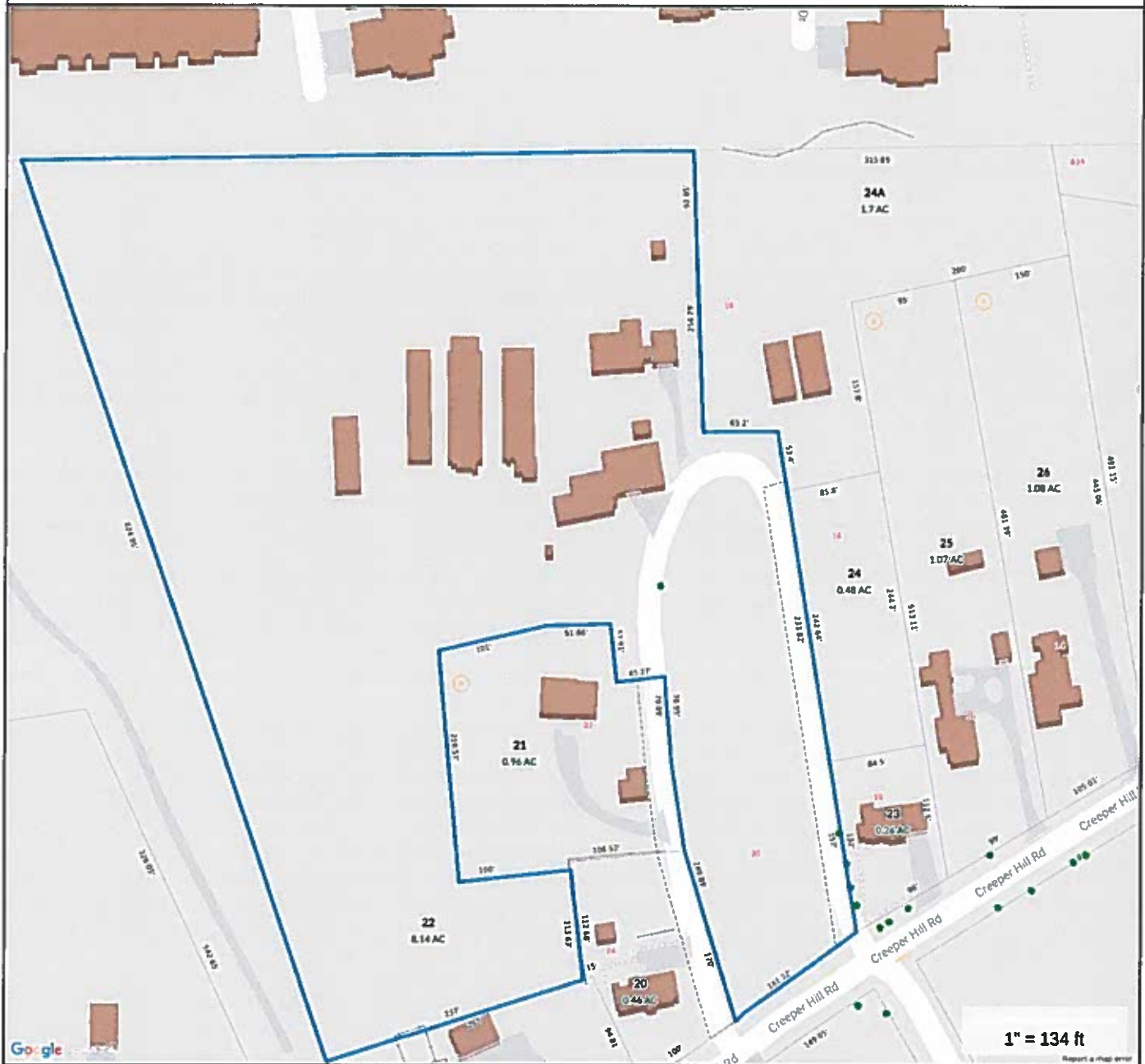
55 Tiff [REDACTED]

Cell [REDACTED] 944-94527

508-330-7782

D. Poulin [REDACTED]

## 20 Creeper Hill Road - Request for Removal from Chapter 61A



## Property Information

Property ID 110/010.0-0000-0022.0  
 Location 20 CREEPER HILL ROAD  
 Owner POULIN FRANCIS W

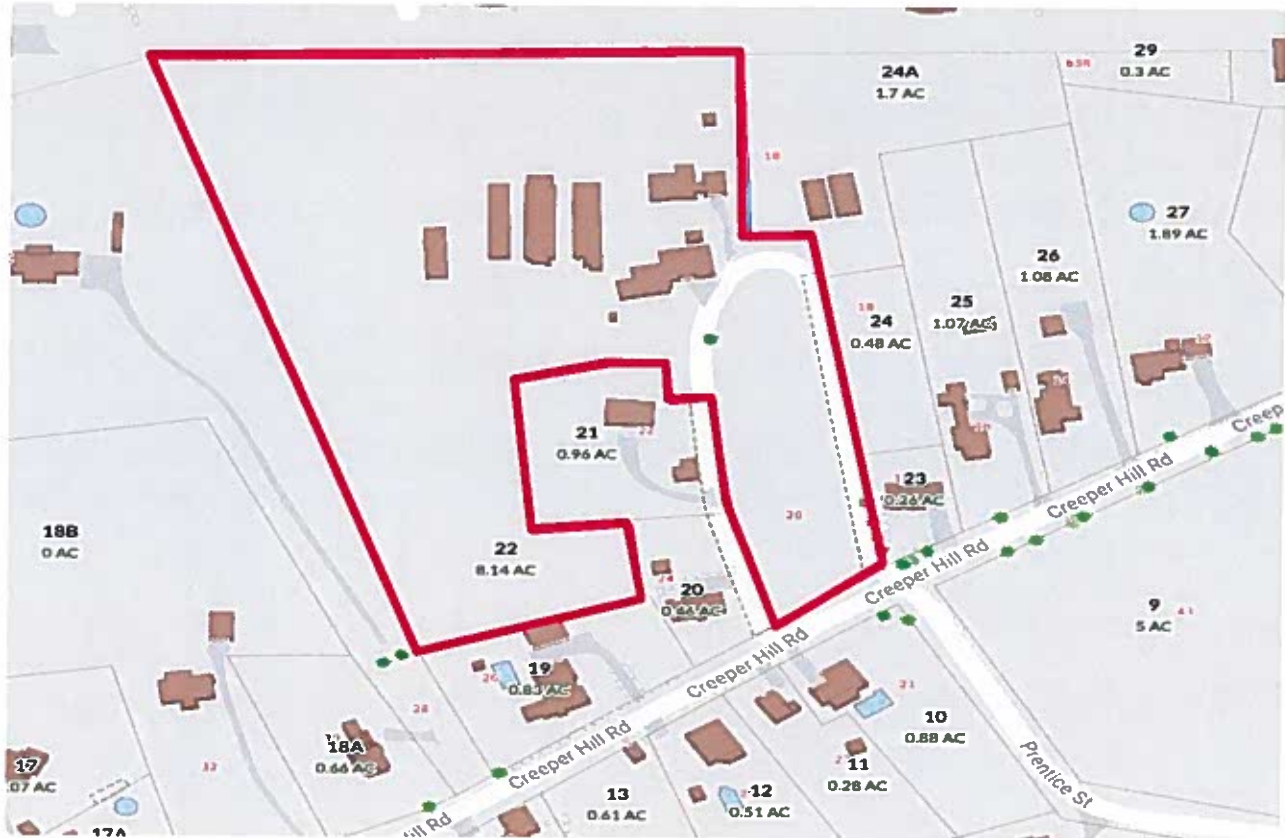


**MAP FOR REFERENCE ONLY  
 NOT A LEGAL DOCUMENT**

Town of Grafton, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Parcels updated 6/1/2017  
 Properties updated 12/22/2016

# 20 CREEPER HILL ROAD



Parcel ID: 110/010.0-0000-0022.0

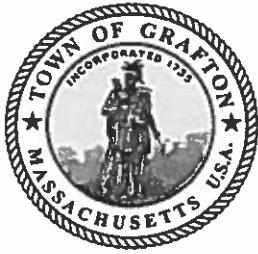
FY: 2017

Community: Grafton

Location:	20 CREEPER HILL ROAD				
Owner Name:	POULIN FRANCIS W				
Owner Name2:	POULIN MARGARET A				
Owner Address:	20 CREEPER HILL ROAD				
City:	N GRAFTON	State:	MA	Zip:	01536
Neighborhood:	4	Land Area:	8.17 acres		
Use Code:	017-RES-CH61A	Total Finished Area:	2840 sqft		
Tax Class:	T	Pct-Exempt-Land:	0		
		Pct-Exempt-Bldg:	0		
Sewer:	SP	Road Type:	T		
Water:	IW	Road Condition:	P		

Assessments	Current Year	Previous Year
Total Value:	305,100	284,800
Building Value:	206,200	180,200
Land Value:	98,900	104,600
Market Land Value:	148,300	
Chapter Land Value:	98855	

Latest Sale				
Sale Price:	450,000	Sale Date:	01/22/2008	
Arms Length Sale Code:	F-NO-CONVNIET	Grantor:	CREEPER HILL ROAD	
Cert Doc:		Book:	42322	Page: 331



# TOWN OF GRAFTON BOARD OF ASSESSORS

MARY M. OLIVER, MAA – PRINCIPAL ASSESSOR  
30 PROVIDENCE ROAD, GRAFTON, MA 01519  
PHONE (508) 839-5335 X1165 FAX (508) 839-4602  
ASSESSORS@GRAFTON-MA.GOV

---

January 22, 2018

Re: 20 Creeper Hill Road, 10-0-22

The Board of Assessors has reviewed the Letter of Intent and the Offer to Purchase for 20 Creeper Hill Road submitted by the Administrator of the Estate. The Board has voted on 1/22/2018 and made a recommendation for the town NOT to exercise the right of first refusal to purchase the land at 20 Creeper Hill Road.

Thank you,

Mary M. Oliver  
Principal Assessor



# *Grafton Conservation Commission*

GRAFTON MEMORIAL MUNICIPAL CENTER  
30 PROVIDENCE ROAD  
GRAFTON, MASSACHUSETTS 01519  
Phone: (508) 839-5335 ext. 1138 • FAX: (508) 839-4602  
[www.grafton-ma.gov](http://www.grafton-ma.gov) • [concom@grafton-ma.gov](mailto:concom@grafton-ma.gov)

## Memo

Date: January 31, 2018  
To: Board of Selectmen  
From: Conservation Commission  
Re: Chapter 61A Removal – 20 Creeper Hill Road

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Please be advised that the Commission voted unanimously at their December 5, 2017 meeting that they are not interested in pursuing the purchase of this parcel.



## PLANNING BOARD

**TOWN OF GRAFTON**  
GRAFTON MEMORIAL MUNICIPAL CENTER  
30 PROVIDENCE ROAD  
GRAFTON, MASSACHUSETTS 01519  
(508) 839-5335 ext. 1120 • FAX (508) 839-4602  
[www.grafton-ma.gov](http://www.grafton-ma.gov)

## MEMORANDUM

TO: Board of Selectmen

FROM: Planning Board  
Joseph Laydon, Town Planner

DATE: February 2, 2018

SUBJECT: Chapter 61A – 20 Creeper Hill Road

---

On January 22<sup>nd</sup>, 2018 the Board voted not to recommend exercising its right of first refusal.

After consideration of the matter, the Board voted unanimously to not recommend the purchase of this property.



*The Commonwealth of Massachusetts*

HOUSE OF REPRESENTATIVES  
STATE HOUSE, BOSTON, MA 02133-1054

**DAVID K. MURADIAN, JR.**  
REPRESENTATIVE  
9<sup>TH</sup> WORCESTER DISTRICT

ROOM 156, STATE HOUSE  
TEL: (617) 722-2240  
David.Muradian@MAhouse.gov

February 1, 2018

Timothy P. McInerney, Town Administrator  
Town of Grafton  
30 Providence Road  
Grafton, MA 01519

Dear Mr. McInerney, *Tim*

I write to you today regarding the recent test of the warning siren related to the Grafton-Upton Railroad facility located at or near 24 Westboro Road, North Grafton. Recently, I have heard from numerous constituents who have voiced concerns relative to the siren reportedly not being loud enough to safely be effective within the immediate vicinity.

The public safety of our residents is my highest concern when it comes to this situation, and thus, I would strongly recommend the town consider testing the warning siren again in the near future. I have continued to stay in constant contact with the State Fire Marshal's Office regarding this location, and believe that a higher-decibel warning siren, combined with following stringent state safety regulations, provide us with a heightened level of safety.

I would be more than happy to sit down and discuss this matter further with you. If you have any questions please do not hesitate to contact my office.

Sincerely,

A handwritten signature in blue ink, reading "David K. Muradian, Jr." in a cursive style.

**David K. Muradian, Jr.**  
State Representative  
9<sup>th</sup> Worcester District

**DISCUSSION ITEM 8A: MEETING MINUTES FOR JANUARY 16, 2018**

I MOVE the Board vote to approve the drafted meeting minutes from January 16, 2018.





**TOWN OF GRAFTON**  
GRAFTON MEMORIAL MUNICIPAL CENTER  
30 PROVIDENCE ROAD

GRAFTON, MASSACHUSETTS 01519  
(508) 839-5335 ext. 1100 • FAX (508) 839-4602

[www.grafton-ma.gov](http://www.grafton-ma.gov)

**BOARD OF SELECTMEN**  
**MEETING MINUTES**

January 16, 2018  
Municipal Building, Conference Room A  
7:00 p.m.

**CALL TO ORDER at 7:01 p.m.**

A meeting was called to order at 7:01 p.m. Present was Chairman Bruce Spinney III, Vice Chair Sargon Hanna, Clerk Jen Thomas, Craig Dauphinais and Brook Padgett. Staff present was Town Administrator Tim McInerney, Assistant Town Administrator Rebecca Meekins, and Administrative Assistant Nicole Larson.

**ANNOUNCEMENTS**

Mr. Spinney read aloud several announcements:

- On November 19 at Quinsigamond Community College the BVT Robotics Club kicked off its VEX Robotics competition series. The Club has been meeting weekly to build and code robots to perform specific tasks. Members of the Club include Grafton's own Rainer Djohan and Alexandra Valoras. Congratulations to Alexandra Valoras and Team E for winning the Design Award for presenting the best engineering notebook, robot design and interview! Best of luck to you and your club as you prepare to compete and place in the international competitions ahead!
- On January 17<sup>th</sup>, Corridor Nine is performing a ribbon cutting to celebrating the opening of Beatz Dance Studio located at One Grafton Common, Suite 119. This is a family-owned business. Cindy Libbey is the Director of Programs and Events for Corridor Nine and has also decided to open her own dance studio in Grafton. Her daughters Alycia and Lynsey Beatrice are the Co-Owners who will also be teaching dance at the new studio and have a life-long passion for dance. The event runs from 5:00-7:00 pm. Corridor Nine will perform the ribbon cutting ceremony at 5:30 pm.
- February 2, 2018 the Recreation Department is holding an Ice Skating Party at our own local ice rink at Ferry Street in South Grafton. Hot chocolate and camp fire treats will be provided. You must have your own skates.

**SCHEDULE:**

No items were scheduled or discussed.

41 **ITEM 2A: RESIGNATION: PHIL DUMAS – BOARD OF HEALTH**

42 The Board members noted the extensive length of Mr. Dumas's service.

43 **MOTION** by Mr. Dauphinais, **SECOND** by Mr. Padgett, to accept the resignation of Phil  
44 Dumas from the Board of Health. Motion carried unanimously 5 to 0.

45 **ITEM 3A: APPOINTMENTS: PHILIP B. GATES – AFFORDABLE HOUSING TRUST**  
46 **MEMBER**

47 Present for the appointment was Philip Gates who noted his fit and interest for the  
48 position.

49 **MOTION** by Mrs. Thomas, **SECOND** by Mr. Dauphinais, to affirm the appointment of  
50 Philip B. Gates to the Affordable Housing Trust. Motion carried unanimously 5 to 0.

51 **ITEM 3B: APPOINTMENTS – TOWN ADMINISTRATOR: CARIE-ANN CADRIN: PART**  
52 **TIME SNOW PLOW OPERATOR - DPW**

53 No discussion on the topic.

54 **MOTION** by Mrs. Thomas, **SECOND** by Mr. Hanna, to appoint Carie-Ann Cadrin as a  
55 Part Time Snow Plow Operator for the Grafton DPW. Motion carried unanimously 5 to 0.

56 **NEW BUSINESS ITEM 4A: VOTE TO SIGN – COMMUNITY BENEFIT AGREEMENT –**  
57 **OLDE WORLD REMEDIES – REGISTERED MARIJUANA DISPENSARY**

58 Alan Rothenburg, Stephen Chaisson and Jim Smith were present for the discussion.

59 Mr. McInerney noted that Town Counsel had been consulted when crafting the legal  
60 language of the agreement, which mirrors that of Nature's Remedy. He noted the key  
61 points of the business include:

- 62 • The tax revenue that would result from the project is based on a \$75,000 income  
63 for the first year with 3% escalator.
- 64 • Payments to the Town will begin 12 months from first sale and all assets are  
65 taxable.
- 66 • Local Hiring: Except for senior management positions, the Operator commits to  
67 hiring local, qualified employees to the extent consistent with law. In addition to  
68 the direct hiring, the Operator will work in a good faith, legal and non-  
69 discriminatory manner to hire local vendors, suppliers, contractors and builders  
70 from the Grafton area where possible.
- 71 • Additional Funding: In the event that the Operator should receive permission  
72 from the Town to open a retail dispensary location and should the Town realize  
73 an increase in substance abuse within its school district and/or the Town, as  
74 determined solely by the Grafton Police Department in consultation with the  
75 Board of Selectmen, Olde World Remedies will provide grant funding for drug  
76 awareness and abuse programs not to exceed \$25,000 no sooner than one year  
77 following the opening of the company's Grafton retail dispensary location.

78 Mr. Rothenberg spoke to the Board about his family's exposure to the effectiveness  
79 of medical marijuana which originally got his interest in this industry. He noted that  
80 the facility will function as a "grow only" site and no product will be sold on the  
81 property. The lot is currently under agreement to build on. The size of the facility is

likely going to be restricted by the physical layout of the property, which will include green energy resources. The applicants noted that recreational sale of marijuana would not be economical for the facility in the currently proposed location. The facility will provide up to 60 jobs with some workers onsite 24 hours a day. The applicants noted the skill and science involved in the success of a good produce. The possibility of an on-site laboratory was discussed.

The Board and applicants discussed the possibility of ownership for the business changing hands down the road. It was noted that the State likely has information and guidance on the proceedings, however it was assumed that the new owners would be required to apply through the same process involving the Board of Selectmen and the Planning Board. Mr. Rothenburg discussed his ample faith in investing in the industry and added that all profits from the business will be donated to charity. Mr. Dauphinais noted the weight of the decision before the Board and proposed the decisions be postponed to the following meeting to give the public a chance to offer input on the topic. Mr. Spinney noted that process still ahead for the applicant including a public hearing process with the Planning Department.

**MOTION** by Mr. Hanna, **SECOND** by Mrs. Thomas, to sign the Community Benefit Agreement with Olde World Remedies for a Registered Marijuana Dispensary. Motion carried unanimously 5 to 0.

**NEW BUSINESS 4B: VOTE TO SIGN – LETTER OF NON-OPPOSITION – OLDE WORLD REMEDIES – REGISTERED MARIJUANA DISPENSARY**

Mr. Dauphinais expressed his interested in postponing the decision to sign the letter of non-opposition in order to give the community time to respond. Mr. Padgett was in agreement on the delay, however both members expressed their full support behind signing the letter. Other members of the Board determined that the topic has had plenty of exposure in the past and holding off would just delay the process. The applicants were asked to join Town Meeting on February 12, 2018.

**MOTION** by Mr. Hanna, **SECOND** by Mrs. Thomas, to sign the Letter of Non-opposition with Olde World Remedies for a Registered Marijuana Dispensary. Motion carried 3 to 2.

**NEW BUSINESS 4C: VOTE TO AUTHORIZE THE TOWN ADMINISTRATOR TO SIGN – POWER PURCHASE AGREEMENT WITH SELECT ENERGY DEVELOPMENT, LLC**

Mr. McInerney gave a brief overview of the savings of the project and noted the savings of \$7,000 annually. Mr. McInerney noted the Municipal Center's monthly average consumption of 32,000 kW/h and annual energy consumption is approximately 385,000 kW/h. He added that the solar array as designed will produce 183,000 kWh starting in year 1 which would account for 40% of the buildings usage. Present for the discussion for Select Energy Development, LLC was Brian Herr, who spoke to the Board Members on the business model of selling solar infrastructure. Installation would take place in the spring which will include a structural affidavit, electrical plan will be submitted to the State and to National Grid. He noted that the existing roof will not be penetrated or affected

**MOTION** by Mr. Dauphinais, **SECOND** by Mr. Padgett, to authorize the Town Administrator to sign the Power Purchase Agreement with Select Energy Development, LLC. MOTION carried unanimously 5 to 0.

Robert Angell of 19 Adams Road noted the potential issue of snow accumulation. It was noted that snow loads were taken into account and structural engineers and the Building Inspection have both reviewed the project plans. He noted the different types of clearing as a result of soiling which may be necessary in order for the array to function at full compacity.

**NEW BUSINESS 4D: VOTE TO APPROVE – DESIGN CONCEPT: ADAMS ROAD / MERRIAM ROAD INTERSECTION**

Present for the discussion was Director of Department of Public Works, Paul Cournoyer. Mr. McInerney noted the recommendation of the of VHB and Town Counsel. The Town would like to put this project out to bid and start construction in the spring of 2018. Liability concerns were noted if the Town chose an option that was outside of the approval VHB Engineering.

Present for the discussion was Mark Durfee, of 100 Merriam Road, noted the data collected for the Traffic Study does not accurately reflect the actuality of the travel and suggested a second opinion be sought out. He noted his conflict with design as well as the safety concerns with the alignment of the proposed plan by VHB.

Present for the discussion was Robert Angell, of 19 Adams Road, who expressed his concerns with the potential danger with the proposed plan to T up the intersection, particularly when snow has accumulated.

Mrs. Durfee, of 100 Merriam Road, noted her concern that the proposed change would put herself and her family at risk when pulling out of their driveway.

Gerard Cogan, of 96 Merriam Road, requested that the Board leave the intersection as is in order to avoid an intrusion of headlights into the Durfee's home. He expressed his concern for their ability to pull in and out of their driveway safely.

**MOTION** by Mr. Hanna, **SECOND** by Mrs. Thomas, to approve the Design Concept of Adams Road / Merriam Road Intersection as proposed by Vanasse Hangen Brustlin, Inc, set forth by the Massachusetts Department of Transportation's Project Development Design Guide and recommended by Town Counsel, Ginny Kremer. **MOTION** carried unanimously 4 to 1.

Mr. Durfee handed out a letter of request for consideration at the time of construction.

**NEW BUSINESS ITEM 4E: VOTE TO SIGN – FEBRUARY 12, 2018 SPECIAL TOWN MEETING WARRANT**

Mr. McInerney reviewed the articles of the warrant. Mr. Hanna requested that the order of the articles be reorganized. The Board discussed the potential outcome of changing the order of the articles.

**MOTION** by Mr. Dauphinais, **SECOND** by Mr. Padgett, to sign the warrant for Special Town Meeting on February 12, 2018 as drafted. Motion carried unanimously 5 to 0.

Mr. Spinney suggested that staff spend more time preparing with the Town Moderator, Ray Mead, pertaining to the progression of the meeting.

**SELECTMEN / TA REPORT ITEM 5: SELECTMEN REPORTS / TA REPORTS**

Mr. Padgett noted that the Library Planning and Building Subcommittee is down to 4 applicants for the design and will be making a decision in the next 2 weeks. The Board discussed its preference for the project.

Mr. McInerney gave updates on the following:

- Legal notice for Prentice Place was received. Legal Notice was received for Prentice Place public hearing for an Application for a Comprehensive Permit Under Massachusetts General Law Chapter 40B to allow for the construction of 48 apartment units, of which 12 will be affordable on 2.56 Acres. The hearing will take place on Wednesday, January 31, 2018 at 7:30 pm in Conference Room A.
- Today we sent a letter to 162 landowners 1000 feet around the Grafton Upton railroad propane facility. The letter was to encourage them to sign up for code red, give notice that the facility would be opening soon and the siren on Station 2 will be tested on Saturday. There was a public service announcement regarding the facility. Emergency management is being developed along with the evacuation plan design from Jensen Huges on in the evacuation plan, which will include signage for evacuation routes. Ray Mead and the Police Chief are meeting to finalizing the plan for the emergency evacuation. The Town Administration is ready to offer as much support to the community as necessary in order to fully inform abutters.

The Board discussed the action the LP facility and the Town is taking to successfully address the gas leak which happened with one of the four tankers that were tested at the facility this past weekend. Safety measures and leak detectors are in place and all required fire codes are being adhered to by the facility.

Mr. Spinney noted that the graffiti on the train cars near the center was covered up following the Boards request.

Patrick Bartosiewicz, a light scout in Troop 107, greeted the Board and noted that he was in attendance of the meeting as part of receiving his Citizen in the Community Merit Badge as part of his Eagle Scout requirements.

## **CORRESPONDENCE:**

No correspondence discussed.

## **DISCUSSION ITEM 7A: BUDGET OVERVIEW**

Mr. McInerney presented a short snapshot on the Budget as presented with the following key points:

- Aspects of creating the budget; the unknown being State Aid.
- New Revenue verses expense increases.
- FY19 Capital Plan was proposed for a total of \$9000,000.
- The Timing will include a presentation on February 19<sup>th</sup>, 2018.

Mr. Dauphinais noted that the School Department controls its own portion of the budget and suggested that managing their own Workers Compensation may provide more close management of that particular cost.

The Board and staff discussed the vast amount of time spent on creating the Budget. Mr. Spinney noted the attention to every dollar available and spent throughout the course of the year and spending is done wisely. Mr. Spinney noted the use of the override and expressed his concern for the availability of funds to the School Department. Mr. Dauphinais noted the attention needed for the Counsel in Aging as well as the other 17 departments in addition to the School Department. Mr. McInerney noted the Budget books will be built the week of January 29, 2018 and there will be a joint meeting with Finance Committee for discussing the FY19 Budget during the week of February 19<sup>th</sup>.

#### **DISCUSSION ITEM 7B: SCHEDULE FOR TENTATIVE WORKSHOP TOPICS**

Mr. Hanna recommended that every workshop topic be followed up at the next meeting date. Mr. Dauphinais suggested invited other groups such as Conservation Commission, Board of Health and Sewer Commissioners. Mr. Hanna suggested an annual schedule for each department's Board. Mr. Padgett expressed his concern with the charge of the Finance Committee Chair and noted he is no longer in support offering help from the Administration.

#### **DISCUSSION ITEM 8A: MEETING MINUTES FOR JANUARY 02, 2018:**

**MOTION** by Mrs. Thomas, **SECOND** by Mr. Padgett, to approve the drafted Meeting Minutes for January 02, 2018. Motion carried unanimously 5 to 0.

#### **ADJOURNMENT**

**MOTION** by Mrs. Thomas, **SECOND** by Mr. Padgett, to adjourn the meeting. Motion carried unanimously 5 to 0.

Meeting Adjourned at 9:48 p.m.

#### **EXHIBIT LIST**

- Correspondence; Resignation Letter from Philip E. Dumas, Grafton Board of Health, Dated January 8, 2018, received January 09, 2018; 1 page.
- Correspondence from Dan Crossin, Chairman of the Grafton Affordable Housing Trust, dated January 11, 2018; 1 page.
- Correspondence from Philip Gates to Affordable Housing Trust, Planning Department and Board of Selectmen, RE: Affordable Housing Trust Vacancy Announcement, dated January 10, 2018; 1 page.
- Letter of recommendation, from Joe O'Brien, Adjunct Faculty of Clark University, Dated January 8, 2017 (2018); 1 page.
- Letter of Recommendation, from David Hofstetter, School of Professional Studies, dated December 21, 2017; 1 page.
- Resume, Philip B. Gates, no date; 1 page.
- Old World Remedies, Inc., Slideshow presentation, dated November 2017; 15 pages.

- Community Benefit Agreement, dated January 16, 2018; 6 pages.
- Correspondence from the Board of Selectmen to the Department of Public Health; Letter of Non-Opposition, dated January 16, 2018; 1 page.
- Purchase Agreement between Town of Grafton and Select Energy Development, LLC; dated October 10, 2017; 49 pages.
- SelectEnergy Information Packet, submitted by Brian Herr on January 02, 2018; 12 pages.
- Memorandum, to Tim McInerney, Town Administrator from Ginny S. Kremer, Town Counsel, SUBJECT: DOT Project Design Standards, dated January 2, 2018; 1 page.
- Memorandum to the Board of Selectmen – January 18, 2018, submitted by Mark Durfee, written by George Durfee on January 18, 2018; 2 pages.
- Memorandum, from Amanda Bazinet, PE, Re: Intersection of Merriam Road and Adams Road Design Overview, dated January 8, 2018; 4 pages.
- Special Town Meeting Warrant for February 12, 2018 at 7:00 pm, 11 pages.
- Correspondence from Joe Laydon, Town Planner, to Timothy McInerney, Town Administrator, Re: Special Town Meeting Warrant Submission: Articles Regulating Medical Marijuana and Marijuana Establishments, dated January 9, 2018; 7 pages.
- Draft Meeting Minutes, January 02, 2018; 6 pages.

**These minutes were approved by the Board of Selectmen on: \_\_\_\_\_**

**DISCUSSION ITEM 8A: MEETING MINUTES FOR JANUARY 30, 2018**

I MOVE the Board vote to approve the drafted meeting minutes from January 30, 2018.





**TOWN OF GRAFTON**  
GRAFTON MEMORIAL MUNICIPAL CENTER  
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**BOARD OF SELECTMEN  
MEETING MINUTES**

January 30, 2018

Municipal Center, Conference Room A  
7:00 p.m.

A meeting was called to order at 7:01 p.m. Present was Chairman Bruce Spinney III, Vice Chair Sargon Hanna, Clerk Jen Thomas, Craig Dauphinais and Brook Padgett. Staff present was Town Administrator Tim McInerney, Assistant Town Administrator Rebecca Meekins, Town Planner Joseph Laydon and Administrative Assistant Nicole Larson. Finance Committee members present were Sue Robbins, Irene Houle and Barry Smith. Planning Board Members present were Chairman Michael Scully, Vice-Chair Robert Hassinger, Clerk J. Daniel Graham, Linda Hassinger, David Robbins and Associate Member Sharon Carroll-Tidman. Also present was Town Moderator Ray Mead.

Mr. Hanna called the meeting to order at 7:00 p.m.

**PUBLIC COMMENTS**

No public comments received.

**SCHEDULE: JOINT MEETING WITH FINANCE COMMITTEE, PLANNING BOARD  
AND TOWN MODERATOR ON SPECIAL TOWN MEETING  
PREPARATION/LOGISTICS**

Mr. Spinney opened the meeting. Mr. McInerney went over what to expect for logistics of the meeting and initiation of motions. He noted that he or Town Planner Joe Laydon would give an overview of each article prior to the article being voted on and that a short presentation would be given prior to Article 1. Ray Mead confirmed that as long as the meeting was open, a short presentation could be done prior to discussing Article 1.

Mr. Scully suggested displaying a list of what will be discussed and what will not early on in the meeting to act as guard rails for the night's conversation.

At 7:13 p.m. Chairman Spinney arrived to the meeting.

Mr. Hassinger noted that in order for Article 4,5 or 6 to pass, the Town would need to vote in favor of Article 2 & 3. It was noted that there will be a Planning Board report read for each article prior to discussion.

The group discussed the requirements for valid vote upon suggestion of alternate language.

Mr. Smith suggested giving the audience a thorough frame of reference for zone boundaries. The Board of Selectmen noted that the presentation would illustrate the zone

boundaries. Mr. Smith also requested we have a response ready for any comments that may be asked in reference to the Attorney General's opposition to Medical Marijuana. Mr. Spinney noted that the Town is action with in its ability and rights.

Mr. Robbins noted there were three subjects being covered at the Meeting including taxation, zoning and limiting the number of Registered Marijuana Facilities in town.

**ADJOURN MOTION by Mrs. Thomas, SECOND by Mr. Hanna to adjourn the meeting at 7:32 p.m. Motion passed unanimously.**

**EXHIBITS:**

- Drafted Motions for February 12, 2018 Town Meeting, no date, 2 pages.
- Recommendations of the Finance Committee for the Articles prepared for the Warrant of the Annual Town Meeting scheduled for February 12, 2018, from the Finance Committee, no date, 8 pages.
- Planning Board Report for Special Town Meeting February 12, 2018 Warrant Articles, prepared by the Planning Board, no date, 5 pages.

**These minutes were approved by the Board of Selectmen on: \_\_\_\_\_**